

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**COMMITTEE-OF-THE-WHOLE MEETING**  
**THURSDAY, NOVEMBER 4, 2004 - 6:00 PM**  
**REGULAR MEETING**  
**MONDAY, NOVEMBER 8, 2004 - 6:00 PM**  
**AGENDA SUMMARY**

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The Board of Trustees of Cypress-Fairbanks Independent School District will convene in a committee-of-the-whole meeting on Thursday, November 4, 2004 and a regular meeting on Monday, November 8, 2004 in the Board Room of the Cypress-Fairbanks Independent School District Instructional Support Center, 10300 Jones Road, Houston, Texas.

The items on this agenda do not necessarily have to be handled in the order listed on this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

The presiding officer will present the following agenda:

**Call to Order**

- The presiding officer will call the meeting to order.
- There will be an invocation.
- There will be the Pledge of Allegiance to the Flag.

**Vision Statement**

The Cypress-Fairbanks Independent School District will be an exemplary educational community, dedicated to the highest standards of quality at all levels and in all areas of endeavor.

All students, parents, community members, and district employees, respecting and valuing each other, will be committed to providing all students with an education which enables them to live successfully in an ever-changing society.

**Mission Statement**

The District will provide the environment and learning opportunities for all students so that, as graduates, they will possess the qualities which will enable them to live meaningfully and successfully in society and in the workplace. The graduate will be: an effective communicator; a competent problem solver; a self-directed learner; a responsible citizen; and a quality producer. This is the portrait of the Cypress-Fairbanks graduate.

1. RECOGNITIONS

- A. The Board will recognize Cy-Fair High School for being selected for the TBEC (Texas Business and Education Coalition)/JFTK (Just for the Kids) Honor Roll for 2004. The TBEC/JFTK Honor Roll is the most prestigious award for sustained, whole-school academic excellence in Texas. It recognizes consistent performance in each grade in each subject. (Monday)  
Presenter: Debbie Emery
- B. The Board will recognize the 2004 Bond Steering Committee members. (Monday)  
Presenter: Pam Wells

C. The Board will recognize campuses for their contributions to the district's Recognized rating for 2003-04. (Monday)  
Presenter: David Anthony, Debbie Emery, Deanna Swenke

D. The superintendent will make remarks and announcements including the honors and achievements earned by staff and students in recent weeks. (Monday)  
Presenter: David Anthony

## 2. BOARD COMMENTS

A. Any Board member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any students, staff or Board member and may not be discussed or deliberated upon at this meeting. (Monday)  
Presenter: Board Members

## 3. CITIZEN PARTICIPATION

A. Patrons who have duly registered per policy BED (Local) may address the Board regarding matters of concern/interest to the district, other than the character of any student, staff or Board member. The Board may not act upon any matter that is not listed under the Action Item portion of the agenda. The Board will continue with the remaining agenda after the registered patrons have had an opportunity to speak. (Monday)  
Presenter: Kelli Durham

## 4. REPORTS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

A. The administration will provide a written report on the 2003-04 Class-size Reduction grant.  
Presenter: Patricia Smith

B. The administration will provide a written report on the results of the 2003-04 end-of-year literacy assessment for grades K-2 as required by state statute.  
Presenter: Darlene Hargett, Julie Anderson

C. The administration will provide a written report on the results of the 2003-04 Reading Recovery Program.  
Presenter: Darlene Hargett

## 5. PUBLIC HEARING

A. A public hearing will be held on November 4, 2004, at 7:00 p.m. to discuss the 2004 accountability ratings for the district and each campus. (Thursday)  
Presenter: Deanna Swenke, B. Willis, Carolyn Spillane

## 6. ACTION ITEMS - CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

A. The Board will consider approving submission of a waiver to TEA to allow Campbell Middle School, Gleason Elementary, Millsap Elementary, Owens Elementary, Willbern Elementary, and Yeager Elementary to operate as Title I school-wide programs.  
Presenter: Patricia Smith

B. The Board will consider approving bids and contracts to the recommended vendors as follows:  
Presenter: George Hobson, Harold Rowe, Colleen Wells

1. #04-09-7826, FOOD SERVICE CENTRAL PACKAGING

2. #04-09-7843, FINE PAPER ANNUAL CONTRACT
3. #04-09-7853, TAPES, AUDIO AND VIDEO ANNUAL CONTRACT

- C. The Board will consider approving the budget amendments for the period of July 1, 2004 through September 30, 2004.  
Presenter: George Hobson, Becky Knight
- D. The Board will consider approving the tax refunds of \$500 or greater for Cypress-Fairbanks ISD and/or Harris County Education District.  
Presenter: David Sanders
- E. The Board will consider approving the CenterPoint Energy Houston Electric, LLC Easement to provide permanent electrical service for Carolyn Stamm Spillane Middle School (Middle School No. 14).  
Presenter: Roy Sprague
- F. The Board will consider approving the minutes of the September 30, 2004, special-called meeting.  
Presenter: Cindy Wright
- G. The Board will consider approving the minutes of the October 5, 2004, special-called meeting.  
Presenter: Cindy Wright
- H. The Board will consider approving the minutes of the October 7, 2004, special-called meeting.  
Presenter: Cindy Wright
- I. The Board will consider approving the minutes of the October 12, 2004, regular meeting.  
Presenter: Cindy Wright
- J. The Board will consider approving the minutes of the October 21, 2004, special-called meeting.  
Presenter: Cindy Wright

7. ACTION ITEMS - NON-CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving the district's 2004 comprehensive annual financial report and accept the auditor's report on the district's general purpose financial statements for the fiscal year ending June 30, 2004.  
Presenter: George Hobson, Becky Knight, Dave Pritchard
- B. The Board will consider approving the auditor's report on the district's fiscal year ending June 30, 2004 required by provisions of the Single Audit Act of 1984, U.S. Office of Management and Budget Circular A-128.  
Presenter: George Hobson, Becky Knight, Dave Pritchard
- C. The Board will consider hiring a consultant to assist the district in preparing for the opening and operation of the Richard E. Berry Educational Support Center.  
Presenter: George Hobson, Pam Wells, H. D. Chambers
- D. The Board will consider submitting a request for a state waiver of the prohibition concerning the date of the first day of instruction for 2005-2006.  
Presenter: Pam Wells
- E. The Board will consider approving the site, architect, and completion date for Elementary #43. [This item may be discussed in closed session pursuant to Section 551.072.]  
Presenter: Pam Wells
- F. The Board will consider approving the site, architect, and completion date for Elementary #44 contingent upon a successful December 2004 bond referendum. [This item may be discussed in closed session pursuant to Section 551.072.]

Presenter: Pam Wells

- G. The Board will consider approving the site, architect, and completion date for Elementary #45 contingent upon a successful December 2004 bond referendum. [This item may be discussed in closed session pursuant to Section 551.072.]

Presenter: Pam Wells

- H. The Board will consider approving a satisfaction and termination of lease-purchase agreement with M.A. Mortenson Company and Wells Fargo Brokerage Services as lease servicer for the Master Equipment Lease-Purchase Agreement No. 1624-01 dated March 31, 2003. [This item may be discussed in closed session pursuant to Section 551.071.]

Presenter: George Hobson

- I. The Board will hear a Level Three complaint under policy FNG (Local) from Mr. and Mrs. Scott Manning against Nadine Fidler, Assistant Superintendent for Educational Support Services, for use of a private-duty nurse with their son at an elementary campus. [This item may be discussed in closed session pursuant to Section 551.074.]

Presenter: Nadine Fidler

8. BOARD DISCUSSION

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will discuss the purchase, exchange, lease or value of real property. [This item may be discussed in closed session pursuant to Section 551.072.]

Presenter: David Anthony

9. SUPERINTENDENT'S BRIEFING

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The superintendent will provide information to the Board on the following:

1. Superintendent's Student Leadership Conference
2. Celebrate Freedom Week
3. Ben Bradley Security Building Dedication - November 14, 2004
4. Thanksgiving Holiday - November 22-26, 2004
5. Bond Election - December 11, 2004

**Closed Session**

There will be a closed session in accordance with Government Code Section 551.001 et. seq.

Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

For the purpose of consultation with the district's attorney concerning matters on which the attorney's duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.

Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed.
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education Code.
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

On this 1st day of November 2004 this notice was mailed or electronically transmitted to news media, who previously requested such notice, and a copy was posted on the window in the Cypress-Fairbanks Independent School District Instructional Support Center at 4:00 p.m.

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David Anthony, Ed.D., Superintendent