

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**COMMITTEE-OF-THE-WHOLE MEETING**  
**THURSDAY, DECEMBER 6, 2007 - 6:00 PM**  
**REGULAR MEETING**  
**MONDAY, DECEMBER 10, 2007 - 6:00 PM**  
**AGENDA SUMMARY**

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The Board of Trustees of Cypress-Fairbanks Independent School District will convene in a committee-of-the-whole meeting on Thursday, December 6, 2007 and a regular meeting on Monday, December 10, 2007 in the Board Room of the Cypress-Fairbanks Independent School District Instructional Support Center, 10300 Jones Road, Houston, Texas.

The items on this agenda do not necessarily have to be handled in the order listed on this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

The presiding officer will present the following agenda:

**Call to Order**

- The presiding officer will call the meeting to order.
- There will be an invocation.
- There will be the Pledge of Allegiance to the Flag.

**Vision Statement**

The Cypress-Fairbanks Independent School District will be an exemplary educational community, dedicated to the highest standards of quality at all levels and in all areas of endeavor.

All students, parents, community members, and district employees, respecting and valuing each other, will be committed to providing all students with an education which enables them to live successfully in an ever-changing society.

**Mission Statement**

The District will provide the environment and learning opportunities for all students so that, as graduates, they will possess the qualities which will enable them to live meaningfully and successfully in society and in the workplace. The graduate will be: an effective communicator; a competent problem solver; a self-directed learner; a responsible citizen; and a quality producer. This is the portrait of the Cypress-Fairbanks graduate.

1. PUBLIC HEARING

- A. The Board will hold a public hearing at 6:00 p.m. on Thursday, December 6, 2007 on House Bill 621, related to the taxation or exemption of certain tangible property (goods-in-transit) as provided by property tax code section 11.253. (Thursday)  
Presenter: George Hobson
- B. The Board will hold a public hearing to receive input regarding a plan for elementary school attendance boundary changes related to the opening of Hemmenway Elementary and M. Robinson Elementary. (Thursday)  
Presenter: John Fourquarean, Pam Wells

2. RECOGNITIONS

- A. The Board will recognize students from Jersey Village High School for placing first or second in the Association of Texas Photography Instructors Fall Photo Contest. (Monday)  
Presenter: Patti Domingue
- B. The Board will recognize George Hobson, Associate Superintendent for Business Services and the Business Services Department for receiving the Certificate of Excellence in Financial Reporting Award from the Association of School Business Officials (ASBO) for the district's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2006. (Monday)  
Presenter: David Anthony
- C. The Board will recognize George Hobson, Associate Superintendent for Business Services and the Business Services Department for receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the district's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2006. (Monday)  
Presenter: David Anthony
- D. The superintendent will make remarks and announcements including the honors and achievements earned by staff and students in recent weeks. (Monday)  
Presenter: David Anthony

3. BOARD COMMENTS

- A. Any Board member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any students, staff or Board member and may not be discussed or deliberated upon at this meeting. (Monday)  
Presenter: Board Members

4. CITIZEN PARTICIPATION

- A. Patrons who have duly registered per policy BED (Local) may address the Board regarding matters of concern/interest to the district, other than the character of any student, staff or Board member. The Board may not act upon any matter that is not listed under the Action Item portion of the agenda. The Board will continue with the remaining agenda after the registered patrons have had an opportunity to speak.  
(Monday)  
Presenter: Kelli Durham

5. REPORTS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The administration will report on plans for the annual goal-setting workshop scheduled for February 23, 2008. (Thursday)  
Presenter: Deanna Swenke
- B. The administration will report on the dates of the public hearings for the 2008-2009 Budget and Board Goals. (Monday)  
Presenter: George Hobson, Deanna Swenke
- C. In accordance with Texas Education code and state Board of Education regulations, the President of the Board shall announce the name of each Board member who has completed, exceeded or who is deficient in the continuing education required under state law. (Monday)  
Presenter: Don Ryan
- D. The administration will provide a written report on the financial operations and usage of the Richard E. Berry Educational Support Center.  
Presenter: George Hobson, Pam Wells
- E. The administration will provide a written report on the final 2006-07 report on District Goal 1: Student Growth and Development.  
Presenter: Mary Jadloski
- F. The administration will provide a written report on the results of the 2006-2007 end-of-year literacy assessment for grades K – 5.  
Presenter: Julie Anderson, Diane Rountree

6. ACTION ITEMS - CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving the following innovative courses: Early Childhood Professions I/II (renewal); Parenting Education for School Age Parents I/II (renewal); Culinary Arts I/II (new); Ready, Set, Teach! I/II (new); Canine Science (new); Introduction to Veterinary Technology Assistant (new); and Veterinary Medical Assistant I/II (new).  
Presenter: Mary Jadloski

- B. The Board will consider approving the 2008 summer school dates for elementary, middle school, and high school.  
Presenter: Mary Jadloski, Pat Smith
- C. The Board will consider approving the list of students for Off-Campus Physical Education, Category I, for the school years 2008-2009 (Spring) through 2010-2011.  
Presenter: Sheri Stice
- D. The Board will consider approving bids and contracts to the recommended vendors.  
Presenter: George Hobson, Colleen Wells
1. #07-09-9603, Prepack Equipment for Food Service Contract
  2. 07-09-9604, Cleaning Supplies for Food Service Contract
  3. #07-09-9605, Small Wares for Food Service Contract
  4. #07-09-9606, Paper for Food Service Contract
  5. #07-09-9607, Capital Equipment for Food Service Contract
  6. #07-09-9608, Central Packaging for Food Service Contract
  7. #07-10-9623R, Elevator Maintenance Services Annual Contract
  8. #07-10-9637RFP, Food and Supplies for Banquet and Catering Contract
  9. #07-10-9640, Repair Parts for AV, Computer, and Miscellaneous Office Equipment Annual Contract
  10. #07-10-9643RFP, Printing Services Contract
  11. #07-11-9652, Bark Mulch Annual Contract
- E. The Board will consider approving the tax refunds of \$500 or greater for Cypress-Fairbanks ISD and/or Harris County Education District.  
Presenter: George Hobson
- F. The Board will consider adopting a resolution which, pursuant to TEA requirements for the district to receive supplemental transportation funding, defines hazardous traffic conditions applicable to the district and identifies the specific hazardous areas which exist.  
Presenter: Rick Terrell, Debi Schlutz
- G. The Board will consider changing the completion date for Elementary #50, located on Round Robin Drive, from August 2009 to August 2010.  
Presenter: Pam Wells, John Fourquarean
- H. The Board will consider approving construction proposals and contracts paid from bond funds to the recommended contractors as follows:

Presenter: Roy Sprague

1. #07-10-9622R-FP, Package E-2007, Miscellaneous Renovations at Bane and Frazier Elementary Schools

- I. The Board will consider authorizing the Superintendent or Designee to enter into miscellaneous professional service contracts related to Package E-2007 Miscellaneous Renovations at Bane and Frazier Elementary Schools up to the amounts listed below:

Presenter: Roy Sprague

1. HVAC System Testing and Balance: up to \$65,000.00
2. Asbestos Inspection Services: up to \$45,000.00

- J. The Board will consider approving on second reading additions, deletions or revisions to district policies.

Presenter: Debbie Emery, Pam Wells, Marney Collins Sims

1. CPC (LOCAL) OFFICE MANAGEMENT: Records Management
2. DCD (LOCAL) EMPLOYMENT PRACTICES: At-Will Employment
3. DFBB (LOCAL) TERM CONTRACTS: Nonrenewal
4. DH (LOCAL) EMPLOYEE STANDARDS OF CONDUCT

- K. The Board will consider approving the minutes of the November 12, 2007, regular meeting.

Presenter: Cindy Wright

- L. The Board will consider approving the minutes of the November 15, 2007, special-called meeting.

Presenter: Cindy Wright

- M. The Board will consider approving the minutes of the November 19, 2007, special-called meeting.

Presenter: Cindy Wright

- N. The Board will consider approving the minutes of the November 29, 2007, special-called meeting.

Presenter: Cindy Wright

7. ACTION ITEMS - NON-CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving the 2008-2009 Official Board Meeting Calendar.  
Presenter: David Anthony

- B. The Board will consider approving on first reading additions, deletions or revisions to district policies.  
Presenter: George Hobson, Deanna Swenke
1. BDAE (LOCAL) OFFICERS AND OFFICIALS: Duties and Requirements of Depository
  2. EEJB (LOCAL) INDIVIDUALIZED LEARNING: Credit by Examination without Prior Instruction
  3. EIF (LOCAL) ACADEMIC ACHIEVEMENT: Graduation
  4. DN (LOCAL) PERFORMANCE APPRAISAL
- C. The Board will consider approving a resolution related to the exemption of certain tangible property (goods-in-transit) as provided by property tax code section 11.253.  
Presenter: George Hobson
- D. The Board will consider approving an agreement with Linebarger, Goggan, Blair & Sampson for the collection of delinquent taxes and the operations of the district tax office. [This item may be discussed in closed session pursuant to Section 551.071.]  
Presenter: George Hobson
- E. The Board will consider approving the 2008 Harris County Constable Contracts for police services provided to Cypress-Fairbanks Independent School District. [This item may be discussed in closed session pursuant to Section 551.071.]  
Presenter: Dave Straughan
- F. The Board will consider approving the 2008 Precinct IV Inter-local DARE Contract for two full-time deputies provided to Cypress-Fairbanks I. S. D. [This item may be discussed in closed session pursuant to Section 551.071.]  
Presenter: Nancy Rose
- G. The Board will consider authorizing the Superintendent or designee to negotiate and execute an Interlocal Governmental Agreement between Harris County and Cypress-Fairbanks I.S.D. for the relocation of existing utilities serving Cypress Creek High School to facilitate the widening of Grant Road. [This item may be discussed in closed session pursuant to Section 551.071 and Section 551.072.]  
Presenter: Roy Sprague
- H. The Board will consider authorizing the superintendent to terminate the annual contract of Carrie Gardner, a deaf education interpreter. [This item may be discussed in closed session pursuant to Section 551.071 and 551.074.]  
Presenter: Teresa Hull, Marney Collins Sims

8. BOARD DISCUSSION

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will discuss a plan for elementary school attendance boundary changes related to the opening of Hemmenway Elementary and M. Robinson Elementary. (Thursday)  
Presenter: Pam Wells, John Fourquarean
- B. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee. [This item may be discussed in closed session pursuant to Section 551.071 and 551.074]. (Thursday)  
Presenter: Marney Collins Sims, Teresa Hull
- C. The Board will discuss the purchase, exchange, lease or value of real property. [This item may be discussed in closed session pursuant to Section 551.072.]  
Presenter: David Anthony

9. SUPERINTENDENT'S BRIEFING

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The superintendent will provide information regarding district events and items of community interest.  
Presenter: David Anthony

**Closed Session**

There will be a closed session in accordance with Government Code Section 551.001 et. seq.

- Section 551.071 For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.  
  
For the purpose of consultation with the district’s attorney concerning matters on which the attorney’s duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed.
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education

Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

On this 3rd day of December 2007 this notice was mailed or electronically transmitted to news media, who previously requested such notice, and a copy was posted on the window in the Cypress-Fairbanks Independent School District Instructional Support Center at 4:00 p.m.

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David Anthony, Ed.D., Superintendent