

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**COMMITTEE-OF-THE-WHOLE MEETING**  
**MONDAY, APRIL 7, 2008 - 6:00 PM**  
**REGULAR MEETING**  
**THURSDAY, APRIL 10, 2008 - 6:00 PM**  
**AGENDA SUMMARY**

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The Board of Trustees of Cypress-Fairbanks Independent School District will convene in a committee-of-the-whole meeting on Monday, April 7, 2008 and a regular meeting on Thursday, April 10, 2008 in the Board Room of the Cypress-Fairbanks Independent School District Instructional Support Center, 10300 Jones Road, Houston, Texas.

The items on this agenda do not necessarily have to be handled in the order listed on this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

The presiding officer will present the following agenda:

**Call to Order**

- The presiding officer will call the meeting to order.
- There will be an invocation.
- There will be the Pledge of Allegiance to the Flag.

**Vision Statement**

The Cypress-Fairbanks Independent School District will be an exemplary educational community, dedicated to the highest standards of quality at all levels and in all areas of endeavor.

All students, parents, community members, and district employees, respecting and valuing each other, will be committed to providing all students with an education which enables them to live successfully in an ever-changing society.

**Mission Statement**

The District will provide the environment and learning opportunities for all students so that, as graduates, they will possess the qualities which will enable them to live meaningfully and successfully in society and in the workplace. The graduate will be: an effective communicator; a competent problem solver; a self-directed learner; a responsible citizen; and a quality producer. This is the portrait of the Cypress-Fairbanks graduate.

1. RECOGNITIONS

- A. The Board will recognize volunteer and business partner district and state Texas Association of Partners in Education award winners. (Thursday)  
Presenter: Pam Scott
- B. The Board will recognize Dr. David Anthony for his support and alliance with the Carverdale Civic Club, specifically the after school tutoring program. (Thursday)  
Presenter: Don Ryan
- C. The Board will recognize high school students who are participating in the Board Shadowing project. (Thursday)  
Presenter: Mary Smith
- D. The superintendent will make remarks and announcements including the honors and achievements earned by staff and students in recent weeks. (Thursday)  
Presenter: David Anthony

2. BOARD COMMENTS

- A. Any Board member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any students, staff or Board member and may not be discussed or deliberated upon at this meeting. (Thursday)  
Presenter: Board Members

3. CITIZEN PARTICIPATION

- A. Patrons who have duly registered per policy BED (Local) may address the Board regarding matters of concern/interest to the district, other than the character of any student, staff or Board member. The Board may not act upon any matter that is not listed under the Action Item portion of the agenda. The Board will continue with the remaining agenda after the registered patrons have had an opportunity to speak. (Thursday)  
Presenter: Kelli Durham

4. REPORTS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The administration and Dr. Lynn Moak, Moak & Casey Associates, will report on public school finance in Texas. (Monday)  
Presenter: David Anthony, Stuart Snow, Lynn Moak

5. ACTION ITEMS - CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving a request for a Texas Education Agency expedited waiver to modify the schedule of classes on TAKS and field test days, as needed, during the 2008-2009 school year.  
Presenter: Deanna Swenke
- B. The Board will consider approving bids and contracts to the recommended vendors.  
Presenter: Stuart Snow, Colleen Wells
1. #08-01-9678, Food Service Vending Equipment Contract
  2. 08-02-9971, Janitorial Supplies Annual Contract
  3. #08-02-9972, Building Materials and General Maintenance Supplies Annual Contract
  4. #08-02-9973, Sewing, Embroidery, Serger Machines, and Cabinets
  5. #08-02-9974, Career and Technology Tools
  6. #08-02-9975, Microcomputer Peripherals Annual Contract
  7. #08-02-9981, Athletic Equipment
  8. #08-02-9982, Athletic Trainer Equipment
  9. #08-02-9984RFP, Material Handling Equipment #2 Contract
  10. #08-02-9989R, Bus Air Conditioning Systems Contract
  11. #08-03-9959, Kindergarten Furniture and Equipment Annual Contract
- C. The Board will consider approving construction proposals and contracts paid from bond funds to the recommended contractors as follows:  
Presenter: Roy Sprague
1. #07-11-9670RFP-FP, Package D-2008, Renovations to Cypress Falls High School
  2. #08-01-9970RFP-FP, Package F-2008, Renovations to Emmott, Francone and Reed Elementary Schools
  3. #08-03-1027R-RFP, Portable Buildings Annual Contract
- D. The Board will consider authorizing the Superintendent or Designee to enter into miscellaneous professional service contracts related to the following projects up to the amounts listed below:  
Presenter: Roy Sprague
1. #07-11-9670RFP-FP, Pkg, D-2008, Renovations to Cypress Falls High School

- a. Material Testing Services: up to \$75,000.00
  - b. Roof Inspection Services: up to \$80,000.00
  - c. HVAC System Testing and Balance: up to \$90,000.00
2. #08-01-9970RFP-FP, Pkg, Renovations to Emmott, Francone and Reed Elementary Schools
- a. Material Testing Services: up to \$ 50,000.00
  - b. HVAC System Testing and Balance: up to \$110,000.00
- E. The Board will consider approving the tax refunds of \$500 or greater for Cypress-Fairbanks ISD and/or Harris County Education District.  
Presenter: Stuart Snow
- F. The Board will consider approving the sale of district furniture and equipment through two surplus Internet auctions to be held in April and August, 2008.  
Presenter: Marty Edwards
- G. The Board will consider approving the minutes of the March 10, 2008, regular meeting.  
Presenter: Cindy Wright

6. ACTION ITEMS - NON-CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving on first reading additions, deletions or revisions to district policies.  
Presenter: David Anthony, Marney Collins Sims, Debbie Emery, Deanna Swenke, Pam Wells
- 1. BJCF (LOCAL) SUPERINTENDENT: Renewal
  - 2. DC (LOCAL) EMPLOYMENT PRACTICES
  - 3. DCE (LOCAL) EMPLOYMENT PRACTICES: Other Types of Contracts
  - 4. DEA (LOCAL) COMPENSATION AND BENEFITS: Salaries, Wages, and Stipends
  - 5. FEC (LOCAL) ATTENDANCE: Attendance for Credit
  - 6. FFH (LOCAL) STUDENT WELFARE: Freedom from Harassment
  - 7. GKD (LOCAL) COMMUNITY RELATIONS: Nonschool Use of School Facilities

8. GKDA (LOCAL) NONSCHOOL USE OF SCHOOL FACILITIES:  
Distribution of Nonschool Literature

- B. The Board will consider executing a resolution to authorize a Second Amendment to the Cypress-Fairbanks Independent School District Flexible Benefits Plan and a First Amendment to the Cypress-Fairbanks Independent School District Medical Plan, both of which amend the plan years for the District's medical plans to annually commence on September 1st and end the following August 31st.  
Presenter: Stuart Snow, Becky Knight
- C. The Board will consider approving a recommendation to rezone the Stonehaven Apartments from Truitt Middle School to Dean Middle School.  
Presenter: John Fourqurean, Pam Wells
- D. The Board will consider approving a recommendation to rezone the Park at Arbordale subdivision from Sampson Elementary to Farney Elementary.  
Presenter: John Fourqurean, Pam Wells
- E. The Board will consider authorizing the Superintendent or Designee to negotiate and execute all change orders for the acceleration of completion of construction of Hemmenway Elementary School No. 49.  
Presenter: Roy Sprague
- F. The Board will consider approving the superintendent's contract recommendations for school year 2008-2009 of administrators, non-teaching professionals, and teachers to 1) renew term contracts; 2) issue one-year term and probationary contracts; 3) not extend existing two-year term contracts; 4) terminate probationary contracts; and 5) issue one-year annual contracts as presented in the Staff Recommendation Report (April 2008), and the superintendent's memorandum of April 7, 2008. [This item may be discussed in closed session pursuant to Section 551.074.]  
Presenter: Teresa Hull
- G. The Board will consider approving the superintendent's recommendation to take the appropriate action required by Texas Education Code, Section 21.104(a) to discharge a paraprofessional, Crystal Hutchinson, employed under an annual contract as presented in the superintendent's memorandum of April 7, 2008. [This item may be discussed in closed session pursuant to Section 551.074.]  
Presenter: Debbie Emery, Teresa Hull
- H. The Board will consider the administration's recommendation to determine that it is in the best interest of the District to terminate the employment of Jerry Tolbert, currently employed under a probationary contract, and authorize the Superintendent to advise Mr. Tolbert of the Board's intention to terminate his contract at the end of the 2007-2008 school year in accordance with Section 21.103 of the Texas Education Code. [This item may be discussed in closed session pursuant to Section 551.071 and 551.074.]  
Presenter: David Anthony, Debbie Emery, Teresa Hull

- I. The Board will consider a Level III discipline appeal of a Level II decision made by the Discipline Review Committee involving Jeffrey S., a Cypress-Fairbanks ISD high school student. [This item may be discussed in closed session pursuant to Section 551.071 and 551.082.]  
Presenter: Deborah Stewart, David Garcia

7. BOARD DISCUSSION

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will discuss the purchase, exchange, lease or value of real property. [This item may be discussed in closed session pursuant to Section 551.072.]  
Presenter: David Anthony

8. SUPERINTENDENT'S BRIEFING

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The superintendent will provide information regarding district events and items of community interest. (Thursday)  
Presenter: David Anthony

**Closed Session**

There will be a closed session in accordance with Government Code Section 551.001 et. seq.

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.  
  
For the purpose of consultation with the district's attorney concerning matters on which the attorney's duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed.
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education

Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

On this 4th day of April 2008 this notice was mailed or electronically transmitted to news media, who previously requested such notice, and a copy was posted on the window in the Cypress-Fairbanks Independent School District Instructional Support Center at 4:00 p.m.

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David Anthony, Ed.D., Superintendent