

Application/Agreement for Non-School Use of SCHOOL ATHLETIC FACILITIES

CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT

FALCON ANNEX

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ORGANIZATION _____ DATE OF APPLICATION _____

SCHOOL(s) REQUESTED _____

Single gym ___ **Both gyms** ___ **Middle School Football Field** ___ **Pool** ___ **Other** _____

DAY(s)/DATE(s) DESIRED _____

TIME ACCESS TO FACILITY IS NEEDED _____ UNTIL _____

ACTUAL TIME OF EVENT _____ **UNTIL** _____

PURPOSE: _____ APPROX. ATTENDANCE: _____

EQUIPMENT/FURNITURE REQUEST: _____

School athletic facilities are made available to eligible non-profit youth organizations subject to the provisions of the Board of Trustees policy Nonschool Use of School Facilities [GKD (LOCAL)]. **The entire policy may be viewed on the internet at <http://www.cfisd.net/aboutour/policy.htm>.**

GENERAL GUIDELINES:

- ◆ District events have priority over outside groups, i.e. team practices, competitive events, student and staff activities, open house, testing, etc.
- ◆ State law prohibits the possession and/or use of alcoholic beverages on school district property and the use of tobacco products in school facilities. School Board policy prohibits use of tobacco products on school district property.
- ◆ Eighty percent (80%) of home team or host team participants must be students residing in the Cypress-Fairbanks ISD attendance boundaries.
- ◆ Access will be provided to the group at the access times listed above. Participants must not enter the facility before designated time and must leave the facility at the designated time. **CHILDREN ARE NOT TO BE DROPPED OFF AT THE SCHOOL WITHOUT SUPERVISION.**
- ◆ Outside groups will provide their own athletic equipment. No storage is provided at school facilities.
- ◆ The outside group is responsible for any cost incurred as a result of misuse or abuse of equipment or facilities. General maintenance and repair will be provided by the District.
- ◆ Events in athletic facilities are monitored by the District's supervision program by assigned district personnel. These supervisors are responsible for ensuring proper use of facilities by non-school groups.
- ◆ The undersigned shall be the authorized representative for the outside group and will be responsible for the school property during their scheduled time. This person, in turn, shall be responsible to the school district.
- ◆ The undersigned is responsible for communicating district policies and procedures to all participants and spectators. Adult volunteers must be provided as contacts for the district supervisor should a concern arise, and must identify themselves to district personnel as responsible persons for the activity upon arrival.
- ◆ Food, drinks, and small "team spirit" items may be sold by the organization. No outside vendors or for-profit companies may sell items of any kind, and no other fundraising programs may occur in District facilities.
- ◆ No use of built-in school concession stands is permitted. Groups must provide their own ice for events.
- ◆ Non-school groups are responsible for cleanup of facilities, using school trashcans for disposal of garbage.

