

# CLASSROOM MANAGEMENT

## GENERAL SUGGESTIONS

- Greet students each day.
  - Learn the names of your students during the first week of school.
  - Learn students' interests through surveys or conversations.
- Get everyone's attention before you give any instructions or begin any activity. Use signals/prompts to get students' attention.
- Establish a climate that is work-oriented, but relaxed and pleasant.
  - Establish rules and specific procedures.
  - Practice procedures until they become routines.
  - Provide students with positive feedback when they are meeting your expectations.
  - Provide feedback when students are not meeting your expectations. If one or two students are involved, use corrective teaching one at a time, privately, and administer consequences. Remain calm. Keep voice tone normal and check your body language.
  - Maintain a 4:1 ratio of positive to corrective statements.
  - Use appropriate humor.
- State clear student learning expectations.
  - Students know that assignments are based on objectives.
  - Students know that tests are based on the same objectives.
  - Students know that their teachers want them to be successful.
- Maintain an appropriate pace for instruction to eliminate wasted time, confusion, or disruption.
  - Begin class quickly and purposefully, with assignments, activities, materials, and supplies ready for students when they arrive.
  - Make smooth, rapid transitions between activities throughout the class period and/or school day.
  - Make learning relevant to students.
- Keep students deeply involved with their work.
  - Plan lessons that address the instructional needs of your students in each class.
- Begin and end every class on a positive note.