

VERIFICATION OF ADDRESS AFFIDAVIT

Establishing Proof of Residence

Owner/renter and parent/guardian of student must both be present at initial enrollment or renewal

STEP 1: To Be Completed by Owner/Renter of Residence and Required for Initial Enrollment/Renewal

I _____, the undersigned, reside at _____,
(Name of Owner/Renter of Residence) (Address)

_____, Texas in the _____ School attendance zone.
(City) (Name of school)

I have resided at this address since _____. This letter is to CERTIFY that _____
(Date)

_____ is living with me at the above mentioned address with his/her _____ children.
(Number)

Student Name	Grade	Date of Birth
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

I am submitting the following as my **PROOF OF RESIDENCE** at the above address (owner/renter of residence).
CHECK ONE: ___ Lease agreement ___ Electricity bill ___ Water bill ___ Gas bill

I hereby acknowledge that the above information is true and correct.

Signature of Parent/Guardian Signature of Owner/Renter of Residence

Telephone # Home: _____ Telephone # Home: _____
Work: _____ Work: _____
Cell: _____ Cell: _____

I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION IS TRUE AND CORRECT. FALSE OR MISLEADING INFORMATION ON THIS FORM IS A CLASS B MISDEMEANOR OFFENSE (TPC 37.10).

STATE OF TEXAS: COUNTY OF HARRIS
Sworn to and subscribed before me this _____ day of _____, 20 _____

Notary Public in and for Harris County, Texas

STEP 2: TO BE COMPLETED BY PARENT/GUARDIAN FOR FINAL ENROLLMENT

I am submitting the three (3) following documents as my proof of residence at the above address.

****Must have one (1) document with the same address as the owner/renter of residence from at least three (3) of the five (5) following categories:**

- ___ Driver's license (Number _____) or State ID: _____
- ___ Documentation from employer, such as paycheck stub with address listed, personnel papers, tax forms, withholding statements
- ___ Voter Registration card mailed to the enrolling party at the address identified as the residence
- ___ Insurance papers issued in the name of the enrolling party
- ___ Bills and/or statements from a bank, credit union, department store, gasoline company, or major credit card company

****Note: If above documents are not submitted within 30 days of child's enrollment, child will be withdrawn from school.**