

VERIFICATION OF ADDRESS AFFIDAVIT
Establishing Proof of Residence

STEP 1: Must be completed by owner/renter of the residence and is required for initial enrollment/renewal

I _____, the undersigned, reside at _____,
(Name of Owner/Renter of Residence) (Address)
_____, Texas in the _____ School attendance zone.
(City) (Name of School)
I have resided at this address since _____. This letter is to CERTIFY that _____
(Date)
_____ is living with me at the above mentioned address with his/her _____ children.
(Name of Parent/Guardian) (Number)

	Student Name	Grade	Date of Birth
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

I (owner/renter of residence) am submitting the following as my PROOF OF RESIDENCE at the above address:
CHECK ONE: ___Lease agreement ___Electricity bill ___Water bill ___Gas bill

I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION IS TRUE AND CORRECT. FALSE OR MISLEADING INFORMATION ON THIS FORM IS A CLASS B MISDEMEANOR OFFENSE (TPC 37.10).

Signature of Parent/Guardian Signature of Owner/Renter of Residence

Telephone # Home: _____ Telephone # Home: _____
Work: _____ Work: _____
Cell: _____ Cell: _____

STATE OF TEXAS: COUNTY OF HARRIS
Sworn to and subscribed before me this _____ day of _____, 20 ____

Notary Public in and for Harris County, Texas

STEP 2: Must be completed by parent/guardian within 30 DAYS of enrollment.

I (parent/guardian) am submitting at least three (3) of the following documents as my PROOF OF RESIDENCE at the above address:

- ___ Driver's license or State ID
- ___ Documentation from employer, such as paycheck stub, personnel papers, tax forms, or withholding statements
- ___ Voter Registration Card mailed to the enrolling party
- ___ Insurance papers issued in the name of the enrolling party
- ___ Bills and/or statements from a bank, credit union, department store, gasoline company, or major credit card company

Note: If above documents are not submitted within 30 days of enrollment, child may be withdrawn from school.

Signature of Parent/Guardian: _____ Date: _____