

**To: Matt Morgan**  
**Assistant Superintendent of Support Services**

**From: Kristine Johnston**  
**Director of Purchasing**

**Date: January 6, 2012**

**Re: Elevator Maintenance Services**  
**Annual Contract #11-11-2777R**



The following bids were received and opened at 2:30 p.m., Monday, December 19, 2011, as advertised and specified in documents concerning **Annual Contract #11-11-2777R for Elevator Maintenance Services**. The bids received are on pages 2 and 3.

- <sup>a</sup> Previous vendor performance unacceptable.
- <sup>b</sup> Recommendation based on overall low bidder for the contract.

**Recommendation: EMR Elevator, Inc.**

**Funding: M & O Funds**

**Estimated Expenditure: \$50,000.00**

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Line Items**Line 1** List routine monthly non-emergency service fee for all locations.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Service Fee	\$1,568.00 <sup>a</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Service Fee	<b><u>\$1,975.00</u></b>
Oracle Elevator	1	Service Fee	\$2,560.00
Humble Elevator Service, Inc.	1	Service Fee	\$3,059.00
Elevator Transportation Services, Inc.	1	Service Fee	\$3,456.00

**Line 2** Emergency service regular hourly rate for mechanic.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
Elevator Transportation Services, Inc.	1	Hour	\$108.00 <sup>b</sup>
A&F Elevator Company, Inc.	1	Hour	\$115.00 <sup>a</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$126.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$129.00
Oracle Elevator	1	Hour	\$155.00

**Line 3** Emergency service overtime hourly rate for mechanic.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$145.00 <sup>a</sup>
Elevator Transportation Services, Inc.	1	Hour	\$162.00 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$189.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$193.50
Oracle Elevator	1	Hour	\$195.00

**Line 4** Emergency service holiday hourly rate for mechanic.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$145.00 <sup>a</sup>
Elevator Transportation Services, Inc.	1	Hour	\$216.00 <sup>b</sup>
Oracle Elevator	1	Hour	\$225.00 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$252.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$258.00

**Line 5** Emergency service regular hourly rate for helper.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$75.00 <sup>a</sup>
Oracle Elevator	1	Hour	\$75.00 <sup>b</sup>
Elevator Transportation Services, Inc.	1	Hour	\$86.40 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$88.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$0.00

**Line 6** Emergency service overtime hourly rate for helper.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$95.00 <sup>a</sup>
Oracle Elevator	1	Hour	\$110.00 <sup>b</sup>
Elevator Transportation Services, Inc.	1	Hour	\$129.60 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$132.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$0.00

**Line 7** Emergency service holiday hourly rate for helper.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$95.00 <sup>a</sup>
Oracle Elevator	1	Hour	\$130.00 <sup>b</sup>
Elevator Transportation Services, Inc.	1	Hour	\$172.80 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$176.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$0.00 <sup>b</sup>

**Line 8** Emergency service regular hourly rate for team.

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$185.00 <sup>a</sup>
Elevator Transportation Services, Inc.	1	Hour	\$194.40 <sup>b</sup>
Oracle Elevator	1	Hour	\$205.00 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$214.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$230.00

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Line Items**Line 9****Emergency service overtime hourly rate for team.**

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$225.00 <sup>a</sup>
Oracle Elevator	1	Hour	\$245.00 <sup>b</sup>
Elevator Transportation Services, Inc.	1	Hour	\$291.60 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$321.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$345.00

**Line 10****Emergency service holiday hourly rate for team.**

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
A&F Elevator Company, Inc.	1	Hour	\$225.00 <sup>a</sup>
Oracle Elevator	1	Hour	\$295.00 <sup>b</sup>
Elevator Transportation Services, Inc.	1	Hour	\$388.80 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Hour	<b><u>\$428.00</u></b>
Humble Elevator Service, Inc.	1	Hour	\$460.00

**Line 11****List trip charge if any.**

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
<b><u>EMR Elevator, Inc.</u></b>	1	Per Mile	<b><u>\$0.61</u></b>
Elevator Transportation Services, Inc.	1	Per Mile	\$0.63
Oracle Elevator	1	Per Mile	\$0.00 <sup>b</sup>
A&F Elevator Company, Inc.	1	Per Mile	\$0.00 <sup>a</sup>
Humble Elevator Service, Inc.	1	Per Mile	\$0.00 <sup>b</sup>

**Line 12****List additional charges, if any.**

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Price</u>
Oracle Elevator	1	Additional Charges	\$0.65 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Additional Charges	<b><u>\$80.00</u></b>
A&F Elevator Company, Inc.	1	Additional Charges	\$0.00 <sup>a</sup>
Humble Elevator Service, Inc.	1	Additional Charges	\$0.00 <sup>b</sup>
Elevator Transportation Services, Inc.	1	Additional Charges	\$0.00 <sup>b</sup>

**Line 13****List the percentage of discount from the manufacturer's price list.**

<u>Name</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent Off</u>
Humble Elevator Service, Inc.	1	Percentage Discount	20 <sup>b</sup>
A&F Elevator Company, Inc.	1	Percentage Discount	10 <sup>a</sup>
Elevator Transportation Services, Inc.	1	Percentage Discount	0 <sup>b</sup>
Oracle Elevator	1	Percentage Discount	0 <sup>b</sup>
<b><u>EMR Elevator, Inc.</u></b>	1	Percentage Discount	<b><u>0</u></b>