



Cypress-Fairbanks Independent School District

An Equal Opportunity Employer

EMPLOYMENT OPPORTUNITY

DIAGNOSTICIAN LIAISON

- Qualifications:**
1. Bachelor's degree or higher in education from an accredited college or university;
 2. Minimum of 30 hours toward a Master's degree from an accredited college or university and will complete the Diagnostician's certification within a calendar year from date of hire;
 3. Completed two (2) of the college's major testing courses (IQ testing and Achievement testing classes); and
 4. Minimum of two (2) years of successful teaching experience.

Terms of employment: Probationary/Term Contract: 193 days

Salary: Salary Range for teachers(based on experience) as set by the Board of Trustees for the school year 2008-2009
Pay Grade: T60

Plus \$2000 stipend

Inquiries should be made to: Jan Phillips
Assistant Director, Special Education
Phone: 281-897-6434
E-mail: jan.phillips@cfisd.net

Applications accepted online. For information: Human Resources
10300 Jones Road, Suite 238
Houston, Texas 77065
Phone: 281-517-2680 Fax: 281-517-2826

[Apply online](#)
Category: 5-Professional/Administrative (Job#5142)

J.A.

Deadline for application: Until filled
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ESSENTIAL FUNCTIONS:

1. Complete all necessary forms and documents in accordance with state and federal regulations and district policies.
2. Attend all ARDs and completes accurate paperwork at the Admission, Review, Dismissal Committee Meetings.
3. Coordinate the scheduling of staffings and ARDs.
4. Assume responsibility to distribute appropriate ARD information to various staff members (modifications, TAKs information, additional assessments, etc.)
5. Assure that testing and ARD timelines are met.
6. Under close supervision from a certified diagnostician, administer within timelines various formal and informal appraisal instruments related to pupil assessment.
7. Under close supervision from a certified diagnostician, write assessment reports (FIEs).
8. Attend all required meetings.
9. Perform other duties as assigned.