



Cypress-Fairbanks Independent School District

An Equal Opportunity Employer

EMPLOYMENT OPPORTUNITY

FOOD SERVICE ASSISTANT MANAGER

(Preference will be given to CFISD Food Service employees)

QUALIFICATIONS:

1. TASN Certificate – Certification Level I (or actively working towards certification).
2. Demonstrated good organizational skills; demonstrated ability to prioritize and organize daily work schedule.
3. Demonstrated good leadership skills.
4. Demonstrated good math skills; be able to work with currency in a quick and accurate manner.
5. Ability to work independently with limited direct supervision.
6. Knowledge of operation and maintenance of equipment.
7. Be physically capable of performing assigned duties. Frequently required to lift up to 60 lbs., work with machinery, bend, stoop, reach above shoulder level. Occasionally required to climb ladders, ramps and stairs. Continuous walking and standing.

LENGTH OF EMPLOYMENT: 181 days

SALARY: HS – 61 \$11.27 per hr. (minimum)

LOCATION: Jersey Village High School

ESSENTIAL FUNCTIONS: (Details will be discussed at the time of the interview)

1. Participate as a part of the management team.
2. Meet with manager to complete scheduled "training assignments".
3. Take an active role in learning all essential functions of a manager.
4. Attend all meetings and inservices scheduled for assistant managers by the Food Service Department.
5. Comply with employee standards of conduct (dress code, personal appearance, behavior and be ready to work at scheduled starting time) as specified in the Food Service Handbook.
6. Attend the Food Handling/Sanitation Certification Class required by department guidelines.
Comply with food handling procedures established by the Food Service Department.
7. Transfer to any food service unit and position. Work the number of hours required as assigned by the Food Service Director or designee. The District reserves the right to require any employee to perform his/her regular duties at any facility owned or operated by the District for the purpose of conducting its regular business. Employees may be assigned as substitutes on a temporary or permanent basis as dictated by the needs of the District. Refusal to accept an assignment to a designated facility will be interpreted as a resignation on the part of the employee.
8. Support the Food Service Department with regular and reliable attendance.
9. Perform other duties as assigned by the Food Production Manager and/or the Food Service Director.

INTERESTED APPLICANTS MAY CONTACT:

Darin Crawford, Asst. Director of Human Resources
Food Service Department
11355 Perry Road
Houston, TX 77064
Phone: 281-897-4535
Email: jeffery.crawford@cfisd.net
[Print Application](#)

A handwritten signature in blue ink, appearing to be "J.H.", located below the contact information.

DEADLINE TO APPLY: January 21, 2009 or Until Filled