



# Cypress-Fairbanks Independent School District

An Equal Opportunity Employer

# EMPLOYMENT OPPORTUNITY

## HEAD CUSTODIAN

~ REVISED ~

*Applying for this posting places your name in a pool of applicants who wish to be considered for Head Custodian positions as they become available.*

### QUALIFICATIONS:

1. Must have a clear and valid Texas driver's license.
2. Ability to read and understand instructions for cleaning, maintenance, and safety procedures.
3. Ability to operate cleaning equipment and lift heavy equipment.
4. Ability to properly handle cleaning supplies.
5. Minimum three (3) years of experience in custodial work.
6. Two (2) years of supervisory experience preferred.

**LENGTH OF EMPLOYMENT:** 260 Days

**SALARY:** HS 60 – Elementary - \$10.24 per hour (minimum)  
HS 62 – Middle - \$12.40 per hour (minimum)  
HS 64 – High School - \$15.00 per hour (minimum)

**LOCATION:** Various

### ESSENTIAL FUNCTIONS:

1. Supervise the daily cleaning of the building by directing and monitoring the work of custodians at the campus.
2. Train custodians in proper cleaning procedures and care and maintenance of custodian equipment.
3. Maintain security of the building in the absence of school administrators.
4. Perform routine custodial tasks as a working supervisor.
5. Direct and assist in setting up facilities for special events.
6. Implement and maintain established cleaning schedule that will include cleaning of floors, chalkboards, wastebaskets, windows, furniture, equipment, and restrooms.
7. Comply with local laws and procedures for storage and disposal of trash.
8. Maintain an inventory of cleaning supplies and equipment and order additional supplies as needed.
9. Assist with lunchroom setup, including arranging tables and chairs.
10. Move furniture or equipment within the building as directed by principal.
11. Assume responsibility for opening and closing the building each day.
12. Oversee procedures for locking, checking, and safeguarding facilities.
13. Check daily to ensure that all exit doors are open and all panic bolts are working properly during hours of building occupancy.
14. Correct unsafe conditions in the work area and immediately report any conditions that are not correctable.
15. Perform other duties as assigned by Area Manager, Supervisor(s), or Director.

### INTERESTED PERSONS MAY CONTACT:

Scott LeDoux, Assistant Director  
Maintenance & Operations Dept., Human Resources  
11430 "A" Perry Road  
Houston, TX 77064  
Phone: 281-807-8946  
Email: [scott.ledoux@cfisd.net](mailto:scott.ledoux@cfisd.net)  
[Print Application](#)

A handwritten signature in blue ink, appearing to be "J.H."

**DEADLINE TO APPLY:**

**Applications taken year round**