



Cypress-Fairbanks Independent School District
An Equal Opportunity Employer

EMPLOYMENT OPPORTUNITY

SECURITY CENTRAL STATION OPERATOR

QUALIFICATIONS:

1. Must have a high school diploma or GED equivalent.
2. Must have security clearance check for assessing security-alarm passcard data.
3. Must have working knowledge of radio communications; TCIC/NCIC telecommunications certification preferred.
4. Must be proficient in verbal and written communication.
5. Must possess a current and valid Class C Texas driver's license with an acceptable driving record as determined by the Texas Department of Public Safety, and meet all requirements for other safety-sensitive positions.
6. Must be able to work shift-work, holidays, and weekends.
7. Must have working knowledge of computers.
8. Must be able to act and react with professional poise and effectiveness in stressful and/or emergency situations.
9. Must have command of English language and be able to communicate clearly over the telephone and radio.
10. Physical requirements: sitting, standing, walking, bending and computer keyboard activity.
11. Must be able to lift and carry 30 pounds.

LENGTH OF EMPLOYMENT: 260 days

SALARY: HS-63 \$13.64 per hour (minimum)

ESSENTIAL FUNCTIONS:

1. Operate radio/telecommunications system.
2. Process photo-identification cards.
3. Issue district vehicles to employees.
4. Operate Security Department's computer reporting system.
5. Operate fire and burglar alarm monitoring system.
6. Perform other duties as assigned.

ALL INTERESTED APPLICANTS MAY CONTACT:

Human Resources
10300 Jones Road, Rm. 229
Houston, TX 77065
Phone: 281-897-4189
Fax: 281-517-2106
Email: annette.escobar@cfisd.net

J.H.

DEADLINE TO APPLY: November 10, 2009 or Until Filled