



Cypress-Fairbanks Independent School District

An Equal Opportunity Employer

EMPLOYMENT OPPORTUNITY

TRANSPORTATION CHILDCARE PROVIDER

2009-2010 (SPLIT SHIFT POSITIONS)

JOB NUMBER 3263

Applying for this posting places your name in a pool of applicants for childcare provider positions as they become available in the district.

QUALIFICATIONS:

1. Must be at least 18 years of age; must have high school diploma/GED equivalent.
2. Two years experience preferred in a state regulated childcare setting.
3. CDA Credential or an associate degree in Early Childhood Education preferred.
4. Physically able to lift, carry, push and pull 50 pounds or more.
5. Patient, caring and loving.
6. Flexible; be able to adjust daily routine in a moment's notice.
7. Excellent interpersonal and communication skills with students, parents, co-workers and supervisors.
8. Demonstrate a professional attitude and appearance.
9. Knowledge of Texas Department of Family & Protective Services standards preferred.
10. Be available for pre-service training in First Aid, CPR and childcare work-study classes.
11. Ability to work either morning and afternoon shifts or work a half shift, morning or afternoon. Times are (5:30-9:30 am.) and/or (1:30-5:30 pm.).
12. Competency on CFISD proficiency test (score of 70 or above on both parts).

LENGTH OF EMPLOYMENT: 195 Days

SALARY/PAYGRADE: Clerical/Technical 42 - \$17,726 minimum (\$90.90 per day)

REPORTS TO/LOCATION: Director of Early Learning Center / Falcon or Barker Transportation

ESSENTIAL FUNCTIONS:

1. Assist and supervise children (ages 18 months to age 4) during all activities.
2. Develop, plan and prepare classroom activities in accordance with policies and philosophy of the school.
3. Gear activities to the individual child with concerns for his/her interests, special needs, special talents and individual style.
4. Physically arrange the classroom into well-defined interest areas.
5. Ensure that the appearance, cleanliness and safe environment of the classroom are appropriately maintained.
6. Ensure that all classroom/outdoor equipment is in good working condition and is used and maintained properly.
7. Complete all center/classroom paperwork, e.g. daily notes, student accident reports, medication authorizations and attendance records.
8. Communicate appropriate information to families and maintain family communication board with current postings.
9. Direct activities in classroom to ensure that the classroom functions in an orderly manner.

REQUIREMENTS: After submitting an application, **ALL** applicants must **register online** for the proficiency test and bring educational credentials the day of testing. To register, click on [Apply Online](#) below and go to Steps 5 & 6.

INTERESTED APPLICANTS MAY CONTACT:

Human Resources
 10300 Jones Road, Rm. 229
 Houston, TX 77084
 Phone: 281-897-4189
 Fax: 281-517-2106
 Email: annette.escobar@cfisd.net
[Apply Online](#)
Category: 09-10 Paraprofessional

DEADLINE TO APPLY: Applications taken year round