

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**COMMITTEE-OF-THE-WHOLE MEETING**  
**THURSDAY, NOVEMBER 8, 2012 – 6:00 P.M.**  
**REGULAR MEETING**  
**MONDAY, NOVEMBER 12, 2012 – 6:00 P.M.**  
**AGENDA SUMMARY**

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The Board of Trustees of Cypress-Fairbanks Independent School District will convene in a committee-of-the-whole meeting on Thursday, November 8, 2012, and a regular meeting on Monday, November 12, 2012, in the Board Room of the Cypress-Fairbanks Independent School District Instructional Support Center, 10300 Jones Road, Houston, Texas.

The items on this agenda do not necessarily have to be handled in the order listed on this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

The presiding officer will present the following agenda:

**Call to Order**

- The presiding officer will call the meeting to order.
- There will be an invocation.
- There will be the Pledge of Allegiance to the Flag.

**Vision Statement**

The Cypress-Fairbanks Independent School District will be an exemplary educational community, dedicated to the highest standards of quality at all levels and in all areas of endeavor.

All students, parents, community members, and district employees, respecting and valuing each other, will be committed to providing all students with an education which enables them to live successfully in an ever-changing society.

**Mission Statement**

The District will provide the environment and learning opportunities for all students so that, as graduates, they will possess the qualities which will enable them to live meaningfully and successfully in society and in the workplace. The graduate will be: an effective communicator; a competent problem solver; a self-directed learner; a responsible citizen; and a quality producer. This is the portrait of the Cypress-Fairbanks graduate.

1. RECOGNITIONS

- A. The superintendent will make remarks and announcements including the honors and achievements earned by staff and students in recent weeks. (Monday)  
Presenter: Mark Henry

2. BOARD COMMENTS

- A. Any Board member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any students, staff or Board member and may not be discussed or deliberated upon at this meeting.  
Presenter: Board Members

3. CITIZEN PARTICIPATION

- A. Patrons who have duly registered per policy BED (Local) may address the Board regarding matters of concern/interest to the district, other than the character of any student, staff or Board member. The Board may not act upon any matter that is not listed under the Action Item portion of the agenda. The Board will continue with the remaining agenda after the registered patrons have had an opportunity to speak.  
Presenter: Kelli Durham

4. PUBLIC HEARING

- A. The Board will hold a public hearing at 6:00 p.m. on Monday, November 12, 2012, on the 2010-2011 district's Schools FIRST accountability rating.  
Presenter: Stuart Snow and Karen Smith

5. REPORTS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Administration will report on the sale of Cypress-Fairbanks Independent School District Unlimited Tax and Refunding Bonds, Series 2012-A. (Monday)  
Presenter: Stuart Snow and Ryan O'Hara
- B. The administration will provide a report on the Community Programs department. (Monday)  
Presenter: Teresa Hull and Kristina Perez
- C. The administration will provide an overview of the school improvement plans required to be completed as a result of seven CFISD campuses missing Adequate Yearly Progress (AYP) for two years in a row on the same indicator (reading or math). (Thursday)  
Presenter: Linda Macias and Ashley Clayburn
- D. The administration will provide a written report on the end-of-year academic performance and literacy assessment of elementary students in grades K – 2 for the 2011-2012 school year. (Thursday)  
Presenter: Linda Macias, Diane Rountree and Julie Anderson

6. ACTION ITEMS - CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving the school improvement plans required to be completed as a result of seven CFISD campuses missing Adequate Yearly Progress (AYP) for two years in a row on the same indicator (reading or math).  
Presenter: Linda Macias and Ashley Clayburn
- B. The Board will consider awarding bids and contracts and/or authorizing purchase orders for the following items:  
Presenter: Matt Morgan and Harold Rowe
  - 1. Motor Fuels (Renewal - Year 3 of 3)
  - 2. Shelving
  - 3. Signage (Renewal – Year 2 of 3)
  - 4. Structural Pest Control (Renewal – Year 2 of 3)
  - 5. Telephone, Data & Video Cabling & Repair Services
  - 6. Tires (Renewal – Year 2 of 3)
- C. The Board will consider approving the construction proposal and contract paid from 2004 bond funds for the 179 acre Westgreen Blvd. Multi-School Site Infrastructure project to the recommended contractor and authorize the superintendent or designee to execute all necessary documents related to such contract.  
Presenter: Roy Sprague
- D. The Board will consider authorizing the superintendent or designee to enter into the miscellaneous professional service contract related to the 179 acre Westgreen Blvd. Multi-School Site Infrastructure project for Material Testing Services up to \$125,000.  
Presenter: Roy Sprague
- E. The Board will consider approving the budget amendments for the period of July 1, 2012 through September 30, 2012.  
Presenter: Stuart Snow and Karen Smith
- F. The Board will consider approving on second reading revisions to district policy:  
Presenter: Deborah Stewart
  - 1. DHE (LOCAL): EMPLOYEE STANDARDS OF CONDUCT: Searches & Alcohol/Drug Testing (Revise)
- G. The Board will consider approving the tax refunds of \$500 or greater for Cypress-Fairbanks I.S.D.  
Presenter: Stuart Snow
- H. The Board will consider approving the minutes of the October 8, 2012 regular meeting.  
Presenter: Donna Blowey

7. ACTION ITEMS - NON-CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving the naming of Elementary Schools No. 53 and No. 54 & Middle School No. 18.  
Presenter: Mark Henry
- B. The Board will consider approving on first reading additions or revisions to district policies:  
Presenter: Marney Sims and Mary Jadloski
  - 1. AB (LOCAL) DISTRICT NAME (Add)
  - 2. GF (LOCAL) PUBLIC COMPLAINTS (Revise)
  - 3. EIE (LOCAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION (Revise)
- C. The Board will consider approving the Cypress-Fairbanks Professional Development and Appraisal System certified appraisers for the 2012-2013 school year as outlined in the Certified Appraiser Report.  
Presenter: Laura Harman and Chairita Franklin
- D. The Board will consider approving the district's 2012 Comprehensive Annual Financial Report and accept the auditors' report on the district's general purpose financial statements for the fiscal year ended June 30, 2012.  
Presenter: Stuart Snow and Karen Smith
- E. The Board will consider approving the auditors' report on the district's fiscal year ended June 30, 2012 required by provisions of the Single Audit Act of 1984, U.S. Office of Management and Budget Circular A-128.  
Presenter: Stuart Snow and Karen Smith

8. BOARD DISCUSSION

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will discuss the initial attendance boundary plan for Elementary #53.  
Presenter: Teresa Hull, Marty Edwards and Blanca Cooper
- B. The Board will discuss the attendance boundaries for Birkes Elementary and Rennell Elementary as related to Option 5B, which was approved on January 19, 2010.  
Presenter: Teresa Hull, Marty Edwards and Blanca Cooper
- C. The Board will discuss the superintendent's evaluation for the 2011-12 school year. [This item may be discussed in closed session pursuant to Section 551.074.]  
Presenter: Board Members

9. SUPERINTENDENT'S BRIEFING

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The superintendent will provide information regarding district events and items of community interest.

Presenter: Mark Henry

**Closed Session**

There will be a closed session in accordance with Government Code Section 551.001 et. seq.

Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

For the purpose of consultation with the district's attorney concerning matters on which the attorney's duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.

Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed.

Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

On this 5<sup>th</sup> day of November 2012 this notice was mailed or electronically transmitted to news media, who previously requested such notice, and a copy was posted on the window in the Cypress-Fairbanks Independent School District Instructional Support Center at 4:00 p.m.

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Mark Henry, Ed.D., Superintendent