

ApplyTexas Application Instructions

- ❖ Sign up at lonestar.edu/admissions it will lead them to the (ApplyTexas.org) site
 - Select **Create your Account Now** to the left of the login boxes.
 - **Completed the Required fields for:**
 - Full Legal Name
 - Date of Birth
 - Place of Birth
 - Current Grade Level
 - U.S. Citizenship (If not a U.S. Citizen, full visa information is needed)
 - Personal Email Address
 - Permanent Address (Physical Address is only required if it is different than your permanent)
 - Phone Number
 - Emergency Contact
 - Password Information (CFISD login recommended)
 - Select **Save Profile** when finished.
- ❖ **New Application**
- ❖ Select the **My Applications** tab and select **Create a new application now**
- ❖ Select **Start a New Blank Application**
- ❖ Select **Create a new 2 year college admissions application**
- After each page, select the Continue/Save/Next Question**
- ❖ **Target College:** Select **Lone Star College System** under **Gulf Coast Region**
 - Select **Yes for Dual Credit Classes**
- ❖ **Semester of Entry:** Select **Summer 2019** or **Fall (Aug-Dec) 2019**
- ❖ **First Choice of School:** Select **Engineering, Mathematics & Sciences**
- ❖ **Major:** **Associate of Science**
- ❖ **Educational Information:**
 - Family Educational Background
 - Ethnicity and Race
 - Gender
- ❖ **Campus Selection**
 - **Lone Star College – CyFair**
- ❖ **Biographical Information:** Check the two boxes confirming your information
- ❖ **Educational Background:**
 - Search for Your High School
 - Select **Find Your High School**
 - Expected Graduation Date
 - **Are you home-schooled? Select No**
 - Select Not Applicable
- Skip #3 for College Attended**
- ❖ **Educational Information:**
 1. No
 2. Admission Basis: **Dual Credit (receiving both high school and college credit)**
 3. Reason Attending: **Earn credits for transfer**

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- Select **Yes**
 - State: **Texas**
 - Select **Yes** for living in Texas for 36 months
 - Select **Yes** for living in Texas for 12 months
- ❖ **Review Answers**
 - **Save Page and Continue With Application**
- ❖ **Residency Information**
 - **Basis of Claim to Residency**
 - Select **No** if your legal guardian files taxes claiming you
 - Select **Yes** for dependent
 - 1. Does your legal guardian claim U.S. Citizenship: Select **Yes** if true
 - 2. Does your legal guardian currently live in Texas?: Select **Yes** if true
 - 3. How long: **enter years and then months**
 - Skip to #6**
 - Is your legal guardian gainfully employed? (Do they work in the state of Texas?)
 - Does your family receive assistance from the government?
 - **#7**
 - Are your parents married to someone who receives assistance from the government?
- ❖ **Custom Questions**
 - **Residency**
 - Select: **Cypress-Fairbanks (CYPFB)**
 - **Save, acknowledge question(s) for the next 4 questions and skip to Online Only Courses**
 - **Online Only Courses**
 - Select: **No**
 - **Text From LSC**
 - Select: **Yes**
 - **Calls from LSC**
 - Select: **Yes**
 - **Financial Responsibility**
 - Select: **I Agree**
- ❖ **Certification and Payment Information**
 - **Check all 3 boxes**
- ❖ **Save and Proceed to Application Submission**
- ❖ Select last box and then **Submit Application Now**