

Senior and Junior Class Parents and Students,

For all parking purchases, Langham Creek High School will be utilizing the School Cash Online system for student parking. The entire process for parking, including payment and selection of the desired parking lot must be completed by the student or parent online. Please read in full all details and gather the required documents in order to ensure you are prepared to purchase your student's parking sticker. All portions of the required documentation must be filled out accurately, as the parking lot will be assigned (not selected) on a first purchased, first served basis for ALL students. Once a lot is sold out, students will be assigned to their second choice.

- Parking lot selection will be completed by the student/parent during the online payment process. The lots available to choose from are as follows (see parking lot map):
  - 1. West lot – Lot at 529 and closest to Goodyear and LA Fitness. **All cars in this lot must be moved by 3:00 daily so that band can practice.**
  - 2. Stadium Lot – Lot closest to the track and the football field
  - 3. Vocational Lot – Lot between Hudson Oaks and the playground
  - 4. East Lot – Lot at Hudson Oaks and 529
- Parking lots will be assigned in the order of “approval” time stamp and accurate submission. Every effort will be made in order to assign students to the lot requested.
- Only classified Seniors and Juniors are eligible to purchase a parking permit
  - **Seniors** (will have priority): online purchase opens August 2<sup>nd</sup>.
  - **Juniors**: online purchase opens August 6<sup>th</sup>
- Online student parking registration will require the successful completion/uploading of the following:
  - 1. Student Parking Registration Form
  - 2. \$50 credit/debit card payment
  - 3. Photo of student's valid Texas Driver License – Driver Permits are not accepted
  - 4. Photo of proof of valid insurance (NOT expired the day of submission)
    - Should insurance expire BEFORE the first day of school, you must resubmit valid insurance to the AP office ASAP.
    - Insurance must cover the exact car that is listed on the Student Parking Registration Form.