

**DEIC Meeting**  
**Wednesday October 11, 2017**  
**4:00 – 5:00 p.m.**

**AGENDA**

- Welcome Linda Macias
- Review and Approve Minutes for May 16, 2017 Linda Macias
- District-wide Educational Improvement Council Training Linda Macias  
Matt Campbell
- 2017 State Accountability Update Ashley Clayburn
- Equity Survey Ashley Clayburn
- Texas Education Agency Missed School Day Waivers Linda Macias

**The next DEIC meeting is November 30, 2017, at the Berry Center.**

**DEIC Minutes**  
**Wednesday, October 11, 2017**  
**4:00 – 5:00 PM**

**Welcome – Dr. Linda Macias**

Dr. Macias greeted the members to the first DEIC meeting of the 2017-18 school year. She thanked them for their service and guidance.

**Approve Minutes for May 16, 2017 – Dr. Linda Macias**

The members reviewed the minutes from the May 16, 2017, meeting. The minutes were approved as presented.

**District-wide Educational Improvement Council Training – Linda Macias & Matt Campbell**

Members were asked to review the membership, roles, and responsibilities of the DEIC as described in school board policy. Kahoot, an online quiz game format, was used to determine members' knowledge of these items.

**State Accountability Update – Ashley Clayburn**

All CFISD campuses earned the met standard rating. Congratulations! Dr. Clayburn reviewed the increase in the standards and the change in the names for designated levels, approaches, meets, and masters grade levels. Approaches is passing. District STAAR data was shared for each grade level and tested area. Comparison of CFISD and the state of Texas was included. The District scored above the state in each grade level and tested area. The index accountability structure was reviewed. Dr. Clayburn shared distinction designation data. CFISD data was also compared to neighboring districts and the four largest districts in the state. CASE data was also included. The requirement for CASE data to be submitted to the state was removed. Eight campuses earned every possible distinction designation: Cy Park, Langham Creek, Arnold, Hancock, Holbrook, Lee, Pope, and Sampson.

**Equity Survey – Ashley Clayburn**

Texas Education Agency now requires each district to complete an equity survey. Federal regulation, ESSA, requires states to ensure that students who are low income and/or minority students are taught by teachers who are certified and who have two or more years of experience. The District is expected to establish a district equity team to review and create a plan. Five steps must be completed to create the plan. Data is reviewed; root causes are analyzed; and strategies are put in place and evaluated for success. Feedback is gathered from various stake holder groups. DEIC members' input was gathered.

**TEA Missed School Day Waivers – Linda Macias**

Hurricane Harvey caused a delay of the start of school missing nine days of instruction. Commissioner Morath provided the opportunity to waive (not make up) the missed days of school. The state requires at least 420 minutes of instruction each day. CFISD has more than the required 75,600 minutes in our school calendar. Over the entire school year, the District has ample minutes to meet the requirement even considering the nine missed days. The curriculum staff made adjustments to the scope and sequence of all core courses and at each grade level to ensure that students are still getting what they need and that content is spiraled throughout the year. DEIC members were asked to agree with the administration's recommendation for the board to approve the waiver request. The majority of members agreed.

The meeting adjourned at 4:55 PM.

**DEIC Meeting**  
**Thursday, November 30, 2017**  
**4:00 p.m. – 5:00 p.m.**

**AGENDA**

- Welcome Linda Macias
- Review and Approve Minutes for October 11, 2017 Linda Macias
- Feedback Forms-Code of Conduct Handbook 18/19 Josh Campbell
- District Improvement Plan Update Ashley Clayburn
- Instructional Calendar Dan McIllduff

**The next DEIC meeting is February 14, 2018, at the Berry Center.**

**DEIC Minutes**  
**Thursday, November 30, 2017**  
**4:00 – 5:00 PM**

**Welcome – Dr. Linda Macias**

Dr. Macias greeted the members to the second DEIC meeting of the 2017-18 school year. She wished all a happy and restful holiday season.

**Approve Minutes for October 11, 2017 – Dr. Linda Macias**

The members reviewed the minutes from the October 11, 2017, meeting. The minutes were approved as presented.

**Feedback Forms: Code of Conduct Handbook 18/19 – Josh Campbell**

Josh shared the process for review of the code of conduct and the input opportunity provided for the DEIC. All campuses received an email on October 16<sup>th</sup> with the expectation for each to share with stakeholders. All feedback is reviewed by the district committee to ensure that suggestions align with law. A Google form is being added this year allowing easier means to provide input. The website path was shared. Student code of conduct is board approved and acts as policy. The student handbook is not and is updated in progress throughout the school year. Resident experts update various sections of the handbook. Code of conduct feedback summaries are shared with campus principals.

**District Improvement Plan Update – Ashley Clayburn**

Ashley shared goals and the departments and staff members responsible for each goal. Members were asked to review and provide input/feedback regarding these goals. Assistant superintendents in each area will review the feedback and edit as appropriate or needed.

**Instructional Calendar – Dan McIllduff**

Dan shared the instructional calendar process with members. He discussed establishing the instructional calendar for the next two school years, 2018-19 and 2019-20. Much of the decisions are based on the law requiring school to start on the fourth Monday in August. HB 2610 changed from days to minutes as the means of creating a school calendar requiring a minimum of 75,600 minutes annually. The computations were shared including 3 additional staff development day. Inclement weather days are designated on the calendar. Calendar parameters were shared. The community is surveyed every three years to ensure that input is gathered and change is considered. Four draft calendars were shared, two for each of the subsequent school years. Dan explained staff development days and their placement on the calendar. He identified the three additional staff development days on the calendar which are within the instructional delivery time. Members approved a continuation of the TEA waiver to include these three additional staff development days.

The meeting adjourned at 4:56 PM.

**Cypress-Fairbanks ISD**  
**DEIC Feedback for the District Improvement Plan**  
**November 30, 2017**

Goal 1: Academic Achievement: The district will ensure academic performance and achievement levels reflect excellence in learning and attainment of both high expectations and high standards for all students. (Linda Macias)

- Curriculum and Instruction and Accountability (Mary Jadloski – Curriculum and Instruction, Dan McIllduff – Educational Support Services, Ashley Clayburn – School Improvement and Accountability)

Goal 2: Safe and Healthy Environment: The district will provide a safe, disciplined, and healthy environment conducive to student learning. (Deborah Stewart)

- Student Services (Ify Ogwumike)
- CFISD Police Department (Chief Mendez)

Goal 3: Human Capital: The district will recruit, develop, and retain highly qualified and effective personnel reflective of our student demographics. (Deborah Stewart and Roy Garcia)

- Human Resources (Chairita Franklin)
- School Administration and Leadership Development (Donna Sheppard, Carla Brosnahan, Scott Sheppard, Travis Fanning)

Goal 4: Communications and Community Relations: The district will foster a culture of trust by providing accurate, timely, and interactive communication to all stakeholders and by encouraging parents and the community at-large to be involved in our schools. (Teresa Hull)

- Communications and Community Relations (Nicole Ray)

Goal 5: Financial, Technology, and Operations Management: The district will exercise fiscal responsibility to maintain financial strength and provide the financial resources for the educational program and support needs. (Stuart Snow and Roy Sprague)

- Business and Financial Services (Karen Smith)
- Technology (Frankie Jackson)
- Support Services (transportation, nutrition services, purchasing) (Matt Morgan)
- Facilities and Construction (Dillon Brady)

**DEIC Meeting**  
**Wednesday, April 11, 2018**  
**4:00 p.m. – 5:00 p.m.**

**AGENDA**

- Welcome Linda Macias
- Review and Approve Minutes for November 30, 2018 Linda Macias
- College Academy Mary Jadloski
- Early Release Waivers for High School Exams Mary Jadloski
- Public Hearing (Highlights from TAPR Report) Ashley Clayburn
- Staff Development Waiver Glenda Horner
- Code of Conduct Ify Ogwumike  
Candy Medlin

**The next DEIC meeting is May 22, 2018, at the Berry Center.**



**DEIC Meeting**  
**Tuesday, May 22, 2018**  
**4:00 – 5:00 p.m.**

**AGENDA**

- Welcome Linda Macias
- Review and Approve Minutes for April 11, 2018 Linda Macias
- Introduction of Federal Funds Presentations Kathy Sanders
- Special Education Lauri Barnes
- Title I, Part C: Carl D. Perkins/CATE Denise Kubecka
- Title I, Part A: Improving Basic Programs Kathy Sanders
- Title II, Part A: Teacher & Principal Training & Recruiting Kathy Sanders
- Title III, Part A: English Language Acquisition Maria Trejo