

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**OCTOBER 6, 2022  
BOARD WORK SESSION MINUTES**

The Cypress-Fairbanks Independent School District Board of Trustees convened in a Board Work Session on Thursday, October 6, 2022, in the Boardroom of the Cypress-Fairbanks Independent School District Instructional Support Center, located at 10300 Jones Road, Houston, Texas.

**Call to Order**

Board President Tom Jackson called the meeting to order at 6:00 p.m.

The following Board members were present: Tom Jackson, Julie Hinaman, Gilbert Sarabia, Dr. Natalie Blasingame, Scott Henry and Lucas Scanlon. Board member Debbie Blackshear was not present.

**Special Recognitions**

Mr. Jackson recognized CLC members Nancy Frankel and Tonia Jaeggi who were in the audience.

**Announcements**

Mr. Jackson announced that the **Invocation, Pledge of Allegiance, Vision & Mission Statement, 1.A. Remarks & Recognitions, 2.A. Board Comments** and **6.A. Citizen Participation** portions of the agenda will be presented at the Regular Board Meeting on Monday, October 10, 2022.

Mr. Jackson announced the changes in the meeting agenda and explained the new procedures for audience participation regarding Agenda Comments, formerly referred to as Public Comments, and Citizen Participation as per BED Regulation.

Mr. Jackson announced that the Board would proceed with the **Reports** portion of the agenda.

**3. Reports**

**3A.** In accordance with Texas Education Code and State Board of Education regulations, the President of the Board announced the name of each Board member who had completed, exceeded or who was deficient in the continuing education required under state law.

All Board members exceeded their required Continuing Education Credit hours per the above regulation.

**3B.** The Administration presented an oral report on the proposed 2022 tax rate.

**3C.** The administration provided a progress report on Goal 4: Communication and Community Relations, Objectives 1-3 of the Board Monitoring System.

Mr. Jackson announced that the Board would proceed with the **Public Hearing** portion of the agenda.

**4. Public Hearing**

**4A.** The Board held a Public Hearing at 6:00 p.m. on Thursday, October 6, 2022, on the 2020-2021 district's School FIRST Accountability Rating.

Mr. Jackson announced that the Board would review the following **Action Items**. During the review of the following Action Items any Board member may remove one or more of these items, at which time, these items will be addressed and voted on individually.

**5. Action Items**

**5A.** The Board will consider approving the minutes of the September 12, 2022 Regular Board Meeting.

- 5B.** The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.
  - 5.B.1. 2021 Elementary School No. 59
  - 5.B.2. ES 58 Traffic Signal Clay and Elm Drive
- 5C.** The Board will consider approving the 2022 certified tax rolls and the estimated collections rate for 2022 to be 100%, and the 2021 excess debt collections rate to be zero.
- 5D.** The Board will consider the 2022 Tax Rate Resolution to support the 2022-2023 Maintenance and Operations and Debt Service budgets by setting the 2022 M&O and Interest and Sinking tax rates.
- 5E.** The Board will consider approving the non-use and non-disclosure agreement between Cypress-Fairbanks ISD and Fajita Pete’s Franchising LLC to provide a community-based work training site for CTE students.
- 5F.** The Board will consider approving the affiliation agreement between Cypress-Fairbanks ISD and HEB and its affiliates to provide unpaid community-based work training for CTE students with disabilities.
- 5G.** The Board will consider approving the “Adopt a State Highway” contracts and agreements between Harris County and Cypress Falls H.S. Air Force Junior ROTC and Cypress Springs High School Air Force JROTC/TX-200016.
- 5H.** The Board will consider approving the shared service arrangement between Cypress-Fairbanks ISD and Lone Star College.
- 5I.** The Board will consider approving on first reading additions, revisions or deletions to district policies:
  - 5.I.1. FEA (LOCAL) Attendance: Compulsory Attendance (Revise)
  - 5.I.2. FEC (LOCAL) Attendance: Attendance for Credit (Revise)
- 5J.** The Board will consider approving on second reading additions, revisions or deletions to district policies:
  - 5.J.1. DMA (LOCAL) Professional Development: Required Staff Development (Add)
  - 5.J.2. DP(LOCAL) Personnel Positions (Revise)
  - 5.J.3. FFBA (LOCAL) Crisis Intervention: Trauma-Informed Care (Revise)
  - 5.J.4. FFG(LOCAL) Student Welfare: Child Abuse and Neglect (Revise)
- 5K.** The Board will consider approving the Cypress-Fairbanks Annual District Professional Learning Plan.
- 5L.** The Board will consider approving and submitting to the Commissioner of Education a request for Maximum Class Size Waiver.
- 5M.** The Board will consider the approval and execution of the plat for the 50-acre tract on FM 529.
- 5N.** The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.
  - 5.N.1. Art Consulting Mark Henry, Ed. D. Admin Building, and Visual and Performing Arts Center (VPAC)
  - 5.N.2. Berry Center / Pridgeon Stadium - Post-Event Cleaning
  - 5.N.3. Charter Bus and Travel Agency to Events for Students and Staff
  - 5.N.4. Electric School Buses
  - 5.N.5. Grease Trap/Sand-Oil/Solids Interceptor/Line Cleaning
  - 5.N.6. Medicaid & Student and Health Related Billing Services
  - 5.N.7. Pharmacy Technician and CPR Certification Programs
  - 5.N.8. Tyler Technologies, Inc. Agreement

- 5O.** The Board will consider approving the Interlocal Governmental Agreement between Harris County Municipal Utility District (HCMUD) No. 396, HCMUD No. 397, and Cypress-Fairbanks I.S.D. for funding to purchase and install playground equipment at Swenke Elementary School and authorize the Superintendent or designee to negotiate the final terms and execute all related documents. [This item may be discussed in closed session pursuant to Section 551.071.]
- 5P.** The Board will consider declaring a narrow strip of vacant land located next to Tipps Elementary School as surplus and considering authorizing the sale of it to the adjacent property owner. [This item may be discussed in closed session pursuant to Section 551.072.]
- 5.Q.** The Board will consider making a determination that good cause did not exist as required by law for Matthew Arnic, Jasmine Baxter, Alexa Chaplin, Bailey Crow, Dominique Jackson, Soung Le, Chesney Martin, Adam Pape, Megan Susong, and Kirstyn Zapata to resign their respective employment contracts. [This item may be discussed in closed session pursuant to Section 551.074.]

*Action Items 5.A. through 5.C., 5.E. through 5.K., 5.M. through 5.O. were moved to Consensus. Action Item 5.L. was removed from the agenda. Action Items 5.D., 5.P. and 5.Q. remained on Non-Consensus.*

**6. Citizen Participation**

**6.A.** Will be heard at the Regular Board Meeting on Monday, October 10, 2022.

**7. Closed Session**

Mr. Jackson called for a motion to move into closed session on **Action Item 5.Q.**

Board member Julie Hinaman made a motion to move into closed session.

Board member Lucas Scanlon seconded.

**8. Adjournment**

Board President Jackson thanked the viewing audience and adjourned the meeting to closed session at 8:15 p.m.

Mr. Jackson adjourned the Board Work Session in closed session at 8:52 p.m.