



2018 CFISD FUN CAMPS GUIDELINES

Parents, please read and review carefully, as these are the guidelines for enrollment for CFISD Fun Camps. If you have any questions regarding the guidelines listed below, please call 281-807-8900.

GRADES

Children in pre-K through 8th grade (children do not have to attend CFISD schools in order to attend)

DATES, TIMES, & LOCATION

- June 11-15, June 18-22, July 9-13, July 16-20
- 9:00 a.m. to 2:00 p.m.
- After-care is available from 2:00 p.m. to 6:30 p.m. for an additional fee of \$100/week
- Arnold Middle School
11111 Telge Rd.
Cypress, TX 77429

COST

- \$150/per camp
- \$100/week after-care (optional)

REGISTRATION & DEADLINES

- Register online at cpo.cfisd.net.
- Class size is limited.
- Registration deadline is the Monday a week prior to the week you wish to attend. (e.g. The deadline for the week of June 11 would be June 4).
- Registration is not complete until payment is made.
- Payment is required to hold your spot in the class you select.
- After-care is a separate registration from the Fun Camps.
- Non-payment by the registration deadline will result in the cancellation of your registration.
- No onsite registration for camps or after-care.

PAYMENT OPTIONS

- Online payment can be submitted via eCheck through cpo.cfisd.net.
- In-person by money order made payable to **CFISD Fun Camp** at the Community Programs main office at 22602 Northwest Fwy. Cypress, Texas 77429.

CANCELLATIONS & CHANGES

- Send an email to communityprograms@cfisd.net to request to cancel/change. Be certain to include your child's name and, in the case of changes, the camp you wish to move them to.
- Changes to camps will be made if space permits. If the camp you wish to move to is full, your child will remain enrolled in their current camp unless you specify otherwise in your email request (i.e. request to cancel if the change cannot be made).
- There is no cost to cancel/change a camp, but requests must be received no later than seven calendar days prior to the start date of the camp you wish to cancel/change. After that date, no cancellations/changes will be accepted and payments made are non-refundable/non-transferable.

DROP-OFF PROCEDURES

- Drop off begins at 8:40 a.m.
- Staff members will be present with rosters to assist students in finding assigned locations and teachers. Morning drop-off is at the back entrance of Arnold MS.
- Parents who wish to escort their student(s) into the building must park their vehicles in the front parking lot and enter the building through the designated entrance.
- Be advised the drop-off procedure can take time as there is a line. Please plan accordingly.

PICK-UP PROCEDURES

- Pick-up lines begin forming at 1:30 p.m. and start moving at 2:00 p.m.
- The primary contact for each child will be emailed a car rider number tag the week before camp. The car rider number tag must be displayed in the front car window at pick-up.
- Parents are strongly encouraged to use the car rider pick-up process. However, if parents must pick their child(ren) up early, they must park their vehicles in the front parking lot and enter the building through the designated entrance to sign out their child(ren). The cut-off time for picking up children early is 1:30 p.m. Photo ID required.
- In the event a child remains onsite at the completion of car rider dismissal, Fun Camps administrators may charge a discretionary late pick-up fee at a rate of \$1 per minute.
- Be advised that Monday dismissal may take longer as children and parents are learning the routine.

AFTER-CARE

- After-care is optional. If you choose to utilize after-care for Fun Camps, it is a separate registration.
- If you choose to register for after-care, your child will remain at Arnold Middle School.
- Pick-up for after-care will take place in the front of the building through the designated entrance. Photo ID required.
- After-care ends at 6:30 p.m. If a parent arrives after 6:30 p.m. to pick up a child, he/she will be charged a late pick up fee of \$1 per minute per child starting at 6:36 p.m.

ADDITIONAL INFORMATION

- There is a maximum number of children that can enroll. Enrollment is granted on a first come basis.
- Children must bring a lunch, which does not require refrigeration or heating. Snacks are provided.
- If a child forgets their lunch, one will be provided at a cost of \$8.
- If a child's needs are greater than can be met in a 1:25 (staff-to-child) ratio, CFISD Fun Camps may not be a suitable option.
- In the event a child's behavior becomes severely disruptive or unsafe to him/herself or others, or a child does not respond to intervention, the parents will be called to pick him/her up immediately and will not be reimbursed.
- There is a minimum number of children that must enroll for a camp to be held. If a camp does not make the minimum, it will be cancelled. In the event a camp is cancelled, you will be notified to choose an alternate camp or receive a refund.
- By registering for Fun Camps, I agree to the above guidelines.