



AGENDA TOPICS

September 12, 2019	7:30 am - 10:00 am	ISC
Self-Awareness	Why NAI? What's Your Why – Importance of knowing your core values Self-Assessment – Understanding your leadership style	
Impact & Influence	Impact of relationships How do you go about achieving your why?	
Communication	Closure – Collaborative curriculum	
October 8, 2019	7:30 am - 10:00 am	ISC
Impact & Influence	Motivation & Recognition – Relationship Dynamics	
Resource Management	How do you prioritize your tasks? Protecting your time & Allocating time to build relationships	
Communication	Purpose & Effectiveness – Active Listening – Confidentiality / Building Trust	
November 13, 2019	7:30 am - 10:00 am	ISC
Communication	Giving and receiving feedback	
Impact & Influence	Coaching as an admin Differentiated Leadership – Based on your and their preferred styles	
January 10, 2020	7:30 am - 10:30 am	ISC
Communication	Courageous & corrective conversations	
Resource Management	Staff recognition and support with delegation	
Impact & Influence	Handling differences with the administrative team Aligning your values – Speaking with 1 voice – Your why as a team	
February 20, 2020	7:30 am - 10:00 am	ISC
Impact & Influence	Proactive vs reactive leadership	
Self-Awareness	Changing behaviors vs changing thinking Receiving feedback (EPS)	
Resource Management	Useful resources	
April 28, 2020	7:30 am - 10:00 am	ISC
Reflection & Action	Looking back – Looking forward	