



## Aspiring Administrator Institute – Course Calendar 2019-2020

Date	Activity/Assignment	Resources
Sept. 18 ~ “Orientation & Overview of the Portrait” 4:15 – 6:30 ISC Room 502 C/D	<ul style="list-style-type: none"> <li>- Introductions, course overview, develop agreements, expectations</li> <li>- <b>Overview of Portrait</b> (Assignment - groups will define it, discuss importance, share a related article, importance to current role, meaning as you move into administration, weave strong instructional strategies into presentation.)</li> <li>- Create workgroups and sign up for presentation topic</li> <li>- Introduce “Rattlesnake Alert” bucket</li> <li>- Homework: What Got You Here Won’t Get You There, Chapter 6: Feedback</li> <li>- Journal/Survey</li> </ul>	Class Roster; Course Syllabus; Portrait of a Cy-Fair Administrator; Share book: <a href="#">What Got You Here Won’t Get You There</a> ;
Oct. 16 ~ “Goals” 4:15 – 6:30 ISC Room 502 C/D	<ul style="list-style-type: none"> <li>- <b>Goal Setting</b></li> <li>- Goal setting and feedback</li> <li>- Review Chapter 6, What Got You Here Won’t Get You There</li> <li>- Discuss “Rattlesnake Alerts”</li> <li>- Homework: Bring resume to next meeting</li> <li>- Survey</li> </ul>	Portrait, Book: <a href="#">What Got You Here Won’t Get You There</a> ; Principal Standards
Nov. 20 ~ “Creative Visionary” 4:15 – 6:30 ISC Boardroom	<ul style="list-style-type: none"> <li>- <b>A moment with Dr. Henry (4:30)</b></li> <li>- <b>Group #1 – Ice Breaker/Group presentation of “Creative Visionary”</b></li> <li>- Culture and Climate</li> <li>- Educational Equity</li> <li>- Discuss “Rattlesnake Alerts”</li> <li>- Survey</li> </ul>	Share books: <a href="#">School Culture Rewired &amp; Inside the Magic Kingdom</a> ; Resume, Equity handouts
Dec. 11 ~ “Effective Communicator” 4:15 – 6:30 ISC Boardroom	<ul style="list-style-type: none"> <li>- <b>Group #3 – Ice Breaker/Group presentation of “Dedicated Professional”</b></li> <li>- CFISD administrator selection process</li> <li>- Resumes and Interview Preparation</li> <li>- Discuss “Rattlesnake Alert”</li> <li>- Survey</li> </ul>	Resumes, handouts, Interviewing Tips
Jan. 22 ~ “Interviewing” 4:15 – 6:30 ISC Room 502 C/D	<ul style="list-style-type: none"> <li>- <b>Mock Interviews/ Group Photo</b></li> <li>- Debrief</li> <li>- Homework: What Got You Here Won’t Get You There, Chapter 9: Listening &amp; 11: Follow-up</li> <li>- Survey</li> </ul>	
Feb. 26 ~ “Effective Communicator” & “Lifelong Learner” 4:15 – 6:30 ISC Boardroom	<ul style="list-style-type: none"> <li>- <b>Group #2 – Ice Breaker/Group presentation of “Effective Communicator”</b></li> <li>- <b>Group #4 – Ice Breaker/Group presentation of “Lifelong Learner”</b></li> <li>- Emotional Intelligent</li> <li>- Chapter 9 and Chapter 11: What Got You Here Won’t Get You There</li> <li>- Homework: What Got You Here Won’t Get You There, Chapter 13 Changing; The Rules; Chapter 14 Special Challenges for People in Charge</li> <li>- Survey</li> </ul>	Book: <a href="#">What Got You Here Won’t Get You There</a>
Mar. 25 ~ “Inspiring Catalyst” 4:15 – 6:30 ISC Boardroom	<ul style="list-style-type: none"> <li>- <b>Group #5 – Group presentation of “Inspiring Catalyst”</b></li> <li>- Equity Tips for Teachers</li> <li>- Equity Vignette</li> <li>- What Got You Here Won’t Get You There, Chapter 13 Changing; The Rules; Chapter 14 Special Challenges for People in Charge</li> <li>- Discuss “Rattlesnake Alert”</li> <li>- Homework: Peer Today; Boss Tomorrow</li> <li>- Survey</li> </ul>	Peer Today; Boss <a href="#">Tomorrow</a>
Apr. 22 ~ “Role of AP” 4:15 – 6:30 ISC Boardroom	<ul style="list-style-type: none"> <li>- <b>Administrator Panel</b></li> <li>- Debrief</li> <li>- Book: <a href="#">Peer Today, Boss Tomorrow</a></li> <li>- Discuss “Rattlesnake Alert”</li> <li>- Homework: What Got You Here Won’t Get You There, Chapter 12: Practice Feed Forward</li> <li>- Survey</li> </ul>	Peer Today, Boss <a href="#">Tomorrow</a>
May 6 ~ “Reflection” 4:30 – 6:00 Berry Center	<ul style="list-style-type: none"> <li>- Leadership assignment</li> <li>- Dinner (with AAI Participants)</li> <li>- Reflection and feedback</li> <li>- Celebration!</li> <li>- Survey</li> </ul>	