



To: Matt Morgan
Assistant Superintendent of Support Services

From: Severin Castro
Director of Purchasing

Date: August 31, 2017

Re: Insulation Services
Annual Contract #17-10-6557R

The following bid was received and opened at 3:30 p.m., Wednesday, August 16, 2017 as advertised and specified in documents concerning **Annual Contract #17-10-6557R Insulation Services**. The bid received is located on page 2.

Recommendation: FGH Insulation Co.

Funding: M & O Funds

Estimated Expenditure: \$135,000.00

Initial Contract Term: October 1, 2017 - September 30, 2018

Renewal Term: 2 years

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Line 1 Insulation Service - Parts and Supplies

<u>SUPPLIER</u>	<u>PERCENT OFF</u>
<u>FGH Insulation Co.</u>	<u>10%</u>

Line 2 Labor rate per hour. Regular hours are Monday-Friday, 7:00 a.m. to 5:00 p.m.

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<u>FGH Insulation Co.</u>	<u>\$41.00</u>

Line 3 Overtime labor rate per hour. Overtime hours are Monday-Friday, 5:00 p.m. to 11:00 p.m. and all hours during the weekends/holidays.

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<u>FGH Insulation Co.</u>	<u>\$55.00</u>

Line 4 Transportation rate per mile.

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
FGH Insulation Co.	NB

Line 5 Delivery charges per project.

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<u>FGH Insulation Co.</u>	<u>\$35.00</u>