



**To:** Matt Morgan  
Assistant Superintendent of Support Services

**From:** Severin Castro  
Director of Purchasing

**Date:** March 1, 2018

**Re:** Automotive Oil/Filter Change and Maintenance-Related Services for CFISD White Fleet (Non-Transportation) Vehicles  
Annual Contract #18-04-5569R

The following bids were received and opened at 3:00 p.m., Wednesday, February 7, 2018 as advertised and specified in documents concerning **Annual Contract #18-04-5569R Automotive Oil/Filter Change and Maintenance-Related Services for CFISD White Fleet (Non-Transportation) Vehicles**. The bids received are located on page 2.

Award contracts to each of the vendors listed at the price and discount noted.

**Funding:** M & O Funds, Nutrition Service Funds

**Estimated Expenditure:** \$100,000.00

**Contract Term:** March 6, 2018 - March 5, 2019

**Renewal:** 2 Years

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**Line 1 Oil & Filter Change 5 Quart**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	1	Per Service	\$22.45
Christian Brothers	1	Per Service	\$29.95
Armstrong Collision	1	Per Service	\$31.50
Southern Tire Mart, LLC	1	Per Service	\$39.99

**Line 2 Oil & Filter Change 6 Quart**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	1	Per Service	\$25.95
Christian Brothers	1	Per Service	\$32.49
Armstrong Collision	1	Per Service	\$36.50
Southern Tire Mart, LLC	1	Per Service	\$43.99

**Line 3 Labor rate per hour**

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>
Armstrong Collision	1	Hour	\$30.00
Southern Tire Mart, LLC	1	Hour	\$68.00
Christian Brothers	1	Hour	\$89.95
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	1	Hour	\$99.95

**Line 4 Discount for Purchases in the amount of \$0.00 - \$100.00**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>
Southern Tire Mart, LLC	30%
Christian Brothers	15%
Armstrong Collision	10%
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	10%

**Line 5 Discount for Purchases in the amount of \$101.00 - \$500.00**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>
Southern Tire Mart, LLC	30%
Armstrong Collision	15%
Christian Brothers	10%
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	10%

**Line 6 Discount for Purchases in the amount of \$501.00 - \$1,000.00**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>
Southern Tire Mart, LLC	30%
Armstrong Collision	20%
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	10%
Christian Brothers	5%

**Line 7 Discount for Purchases over \$1,000.00**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>
Southern Tire Mart, LLC	30%
Armstrong Collision	20%
Meineke Car Care Center #2490 (H. Herrington Enterprises, Inc.)	10%
Christian Brothers	2.50%