



To: Matt Morgan
Assistant Superintendent of Support Services

From: Severin Castro
Director of Purchasing

Date: January 11, 2018

Re: Portable Building Removal and Relocation
Annual Contract #18-01-5205R-RFP

The following solicitation was received and opened at 3:00 p.m., Thursday, December 7, 2017 as advertised and specified in documents concerning **Annual Contract #18-01-5205R-RFP Portable Building Removal and Relocation**. The proposal received is located on pages 2-8.

Recommendation: Cherry House Moving Co.

Funding: Bond Funds, M & O Funds

Estimated Project Cost: \$250,000.00

Initial Contract Term: February 1, 2018 - January 31, 2019

Renewal Term: 2 years

ol

18-01-5205R-RFP Portable Building Removal and Relocation**Company/Vendor Name**

Cherry House Moving Co.

Evaluation Criteria posted in the RFP document

6.0 Evaluation – The District may award a contract for any or all sections of this bid. Bids shall be held open during evaluation for ninety (90) days from the time of opening until recommendations are presented to the school board. The minimum specifications listed for the item are intended to illustrate to the vendor the type of equipment for the item that the District plans to use. The District reserves the right to waive certain specifications if it is in the best interest of the District.

In evaluating qualified bids, the following considerations will be taken into account for award recommendations:

- 6.1 the purchase price; (30%)
- 6.2 the reputation of the vendor and of the vendor's goods or services; (20%)
- 6.3 the quality of the vendor's goods or services; (20%)
- 6.4 the extent to which the goods or services meet the needs of the District; (10%)
- 6.5 the vendor's past relationship with the District; (10%)
- 6.6 the long-term cost to the District to acquire the vendor's goods or services; (10%)
- 6.7 for a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state; (0%)
- 6.8 any other relevant factor specifically listed in the request for bid or proposal.

Point Scale used in Evaluation

5.0 to 4.5 = Exceptional, exceeds and fully meets all requirements

4.4 to 3.5 = Advantageous, exceeds some requirements

3.4 to 2.5 = Meets minimal requirements

2.4 to 1.5 = Addresses most of the minimal requirements

1.4 to 1.0 = Addresses part of minimal requirements

0 = No Response

18-01-5205R-RFP Portable Building Removal and Relocation

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Average Score	Ranking
Cherry House Moving Co.	92.00	94.00	36.00	80.20	75.55	1

RESPONDENT SUMMARY

18-01-5205R-RFP Portable Building Removal and Relocation

Evaluator 1

Company/Vendor Name:	Criterion 6.1	Criterion 6.2	Criterion 6.3	Criterion 6.4	Criterion 6.5	Criterion 6.6	Criterion 6.7	Criterion 6.8	Total
Cherry House Moving Co.	30.00	18.00	18.00	8.00	9.00	9.00	NA	NA	92.00

RESPONDENT SUMMARY

18-01-5205R-RFP Portable Building Removal and Relocation

Evaluator 2

Company/Vendor Name:	Criterion 6.1	Criterion 6.2	Criterion 6.3	Criterion 6.4	Criterion 6.5	Criterion 6.6	Criterion 6.7	Criterion 6.8	Total
Cherry House Moving Co.	30.00	20.00	18.00	9.00	9.00	8.00	NA	NA	94.00

RESPONDENT SUMMARY

18-01-5205R-RFP Portable Building Removal and Relocation

Evaluator 3

Company/Vendor Name:	Criterion 6.1	Criterion 6.2	Criterion 6.3	Criterion 6.4	Criterion 6.5	Criterion 6.6	Criterion 6.7	Criterion 6.8	Total
Cherry House Moving Co.	30.00	0.00	0.00	6.00	0.00	0.00	NA	NA	36.00

RESPONDENT SUMMARY

18-01-5205R-RFP Portable Building Removal and Relocation

Evaluator 4

Company/Vendor Name:	Criterion 6.1	Criterion 6.2	Criterion 6.3	Criterion 6.4	Criterion 6.5	Criterion 6.6	Criterion 6.7	Criterion 6.8	Total
Cherry House Moving Co.	30.00	17.60	17.60	5.00	0.00	10.00	NA	NA	80.20

18-01-5205R-RFP Portable Building Removal and Relocation**Base Proposal**

Service Descriptions	Cherry House Moving Co.
Line Item 1.1	\$ 8,500.00
Line Item 1.2	\$ 9,000.00
Line Item 1.3	\$ 10,500.00
Line Item 2.1	\$ 8,500.00
Line Item 3.0	\$ 7.00
Line Item 4.0	\$ 8.50
Line Item 5.0	\$ 4.00
Line Item 6.0	\$ 160.00
Line Item 7.0	\$ 140.00
Line Item 8.0	\$ 1,000.00
Line Item 9.0	\$ 5.00
Line Item 10.0	\$ 5.00
Line Item 11.0	As Agreed
Total =	\$ 3,152.46

30% on pricing