



To: Severin Castro
Director of Purchasing

From: Chelsea Aitken
Nutrition Service Buyer

Date: May 1, 2018

Re: Paper Boxes for Nutrition Services
Annual Contract #18-07-3800IB

The following bids were received and opened at 1:00 p.m. on Monday, April 16, 2018, as advertised and specified in documents concerning **Annual Contract #18-07-3800IB Paper Boxes for Nutrition Services**. The bids received are located on page 2.

Recommendation: Pollock Paper Distributors

Funding: Nutrition Service Funds

Estimated Expenditure: \$39,936.00

Contract Term: May 1, 2018 - December 31, 2018

Renewal: Additional 12 months (1/1/19 - 12/31/19)

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Line 1 **Box, Paper, Printed - 4 15/16 x 2 7/8 x 1 3/4**

<u>SUPPLIER</u>	<u>BRAND / PRODUCT CODE</u>	<u>QTY</u>	<u>UOM</u>	<u>UNIT PRICE</u>	<u>EACH PRICE</u>
<u>Pollock Paper Distributors</u>	Huhtamaki 2457	1,600	CS	<u>\$24.96</u>	<u>\$0.062</u>
Gulf Coast Paper Co.	Southern Champion	1,600	CS	\$39.70	\$0.079