



**To:** Severin Castro  
Director of Purchasing

**From:** Mark Martinez  
Buyer

**Date:** December 19, 2018

**Re:** HVAC Variable Frequency Drive Repair  
Annual Contract #19-01-6520R-IB

The following bid was received and opened at 3:00 p.m., Wednesday, November 28, 2018 as specified in documents concerning **Annual Contract #19-01-6520R-IB HVAC Variable Frequency Drive Repair**. The bid received is located on page 2.

**Recommendation:** Roessler Equipment

**Funding:** M & O Funds

**Estimated Expenditure:** \$30,000.00

**Contract Term:** January 1, 2019 - December 31, 2019

**Renewal :** 2 Years

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Line Item #	Specification	Unit of Measure	Vendor Input Roessler Equipment
#0-1	<b>List Percentage Discount for Parts.</b>	Percent Discount	0%
#0-2	<b>Hourly Labor Rate for Regular Time for Field Service Repair.</b>	Hour	\$120.00
#0-3	<b>Hourly Labor Rate for Shop Service Repair.</b>	Hour	\$100.00
#0-4	<b>Hourly Labor Rate for Overtime (after Hours/Holidays) for Field Service Repair.</b>	Hour	\$180.00
#0-5	<b>Hourly Labor Rate for Overtime (after Hours/Holidays) for Shop Service Repair.</b>	Hour	\$150.00