Aspiring Administrator Institute – Course Calendar 2018-2019

Date	Activity/Assignment	Resources
Sept 19 ~ "Orientation & Overview of the Portrait" *4:15 – 6:30 ISC Boardroom*	- Introductions, course overview, develop ground rules, set expectations - ***Overview of Portrait*** (Assignment - groups will define it, discuss importance, share a related article, importance to current role, meaning as you move into administration, weave strong instructional strategies into presentation.) - Create workgroups and sign up for presentation topic - Introduce "Rattlesnake Alert" bucket	Class Roster; Course Syllabus, Portrait of a Cy-Fair Administrator
Oct 17 ~ "Goals" *4:15 – 6:30 ISC Boardroom*	- ***Goal Setting –*** Christina Cole and Carla Brosnahan - "Goal setting and Feedback" - Discuss "Rattlesnake Alert"	Framework Share book, What Got You Here Won't Get You There
Nov 14 ~ "Creative Visionary" *4:15 – 6:30 ISC Boardroom*	- ***Group #1 - Group presentation of "Creative Visionary"*** "*The only thing worse than being blind is having sight and no vision*" Helen Keller - Culture and Climate – Carla Brosnahan and Christina Cole - Discuss "Rattlesnake Alert" - Bring resume to next meeting	Share books: School Culture Rewired & Inside the Magic Kingdom
Dec 12 ~ "Effective Communicator" *4:15 – 6:30 ISC Boardroom*	- A moment with Dr. Henry (4:30) - ***Group #2 – Group presentation of "Effective Communicator"*** - CFISD Assistant Principal and DI selection process - Resumes and Interview Preparation – Travis Fanning and Sheri McCaig - Discuss "Rattlesnake Alert"	Resumes
Jan 23 ~ "Interviewing" *4:15 – 6:30 ISC Boardroom*	- ***Mock Interviews*** - Debrief	Interviewing Tips
Feb 20 ~ "Dedicated Professional" & "Lifelong Learner" *4:15 – 6:30 ISC Boardroom*	- ***Group #3 – Group presentation of "Dedicated Professional"*** - ***Group #4 – Group presentation of "Lifelong Learner"*** - Professional development leadership opportunities – LDC information presented by Roy Garcia and Glenda Horner	LDC Pamphlet
Mar 27 ~ "Inspiring Catalyst" *4:15 – 6:30 ISC Boardroom*	- ***Group #5 – Group presentation of "Inspiring Catalyst"*** - ***Create an awareness of the Visioning Document*** - Discuss "Rattlesnake Alert"	Visioning Document, Peer Today, Boss Tomorrow
Apr 17 ~ "Role of AP" *4:15 – 6:30 ISC Boardroom*	- ***Associate Principal/Assistant Principal/Director of Instruction Panel*** - ***Debrief*** - ***Book:*** **Peer Today, Boss Tomorrow** **-** School Administration Team	Peer Today, Boss Tomorrow
May 1 ~ "Reflection" *4:30 – 6:00 Berry Center*	- Reflection and Feedback - **Celebration!**	

Revised 7/26/18