

**TOPICS FOR NEW PRINCIPAL INSTITUTE MEETINGS
2018 - 2019
8:15 AM – 11:15 AM**

<u>September 7, 2018</u>	(502B)		
lfy, Gloria, Candy, Jae will share services offered in their department.		Student Services	9:00 –10:00
<u>October 5, 2018</u>	(502B)		
Deborah Stewart and her team will discuss timelines for non-renewal, the process, interviewing and processing candidates, secretary support, paraprofessional support, certification issues, and answer questions from the group.		Human Resources	9:00 -10:00
Stuart Snow and his team will discuss reading a budget print-out, activity accounts, wise budgeting, involving others in decisions, purchasing laws, etc.		Business & Financial Services	10:00 – 11:00
<u>November 2, 2018</u>	(502B)		
Chief Eric Mendez and team will share information regarding security and safety and questions from the group.		Police Dept/ Security	9:00 - 9:30
Blake Legler will share from his department		Audit	9:30 - 10:00
Marney Sims will share updates and answer questions Regarding legal concerns of the group.		Legal	10:00 – 11:00
<u>December 7, 2018</u>	(502B)		
Glenda and her team will discuss timelines, CF-TESS, teacher mentoring, new forms, and answer questions from the group.		Staff Development	9:00 – 9:45
Franklin Sampson will share information from his department.		Guidance & Counseling	9:45 – 10:15
Bevin Gordon will provide Health Services updates.		Health Services	10:15 – 10:45
<u>January 11, 2019</u>	(502B)		
Roy and his team will update information on facilities,		Facilities, Constr, & Support Services	9:00 – 10:00
<u>February 1, 2019</u>	(502B)		
Ashley and team will share the CIP process, EPS, and Other data related questions from the group		School Improvement & Accountability	9:00 – 10:00
<u>March 1, 2019</u>	(502B)		
Teresa will answer questions related to facilities, planning and her department.		Gov Relations, Communications, and Chief of Staff	9:00 – 10:00
<u>April 5, 2019</u>	(502 B)		
Mentor/Mentee appreciation Book Share Pair/Share reflections		Carla, Christina, Travis, Sheri	