



**To: Bill Powell**  
**Assistant Superintendent of Support Services**

**From: Jennifer Chiu**  
**Director of Procurement Services**

**Date: August 19, 2020**

**Re: Insulation Services**  
**Annual Contract #20-10-6557R**

The following bid was received and opened at 3:00 p.m., Thursday, July 30, 2020 as advertised and specified in documents concerning **Annual Contract #20-10-6557R Insulation Services**. The bid received is located on page 2.

**Recommendation: FGH Insulation Co.**

**Funding: M & O Funds**

**Estimated Expenditure: \$100,000.00**

**Contract Term: October 1, 2020 - September 30, 2021**

**Renewal: 2 Years**

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**Line 1 Insulation Service - Parts and Supplies**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>
<b><u>FGH Insulation Co.</u></b>	<b><u>10.0%</u></b>

**Line 2 Labor rate per hour. Regular hours are Monday-Friday, 7:00 a.m. to 5:00 p.m.**

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	<b><u>\$42.00</u></b>

Overtime labor rate per hour. Overtime hours are Monday-Friday, 5:00 p.m. to 11:00 p.m. and

**Line 3 all hours during the weekends/holidays.**

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	<b><u>\$56.00</u></b>

**Line 4 Transportation rate per mile.**

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	<b><u>\$0.00</u></b>

**Line 5 Delivery charges per project.**

<u>SUPPLIER</u>	<u>UNIT PRICE</u>
<b><u>FGH Insulation Co.</u></b>	<b><u>\$35.00</u></b>