



To: Jennifer Chiu
Director of Procurement Services

From: Mark Martinez
Buyer

Date: January 27, 2021

Re: Floor Care Machine Replacement Parts
Annual Contract #21-03-6370RFP

The following proposals were received and opened at 3:00 p.m., Wednesday, January 6, 2021, as advertised and specified in documents concerning **Annual Contract #21-03-6370RFP Floor Care Machine Replacement Parts**. The proposals received are located on page 2.

^a Award contracts to each of the vendors listed at the discount noted, recommendation based on user department's evaluation of overall best value to the District.

Recommendation: Buckeye Cleaning Center-Houston
Guardian Repair & Parts (Scrubber Doctor, LLC)
Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)

Funding: M & O Funds

Estimated Expenditure: \$49,000.00

Contract Term: March 1, 2021 - February 28, 2022

Renewal: 2 Years

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Line 1 ADVANCE brand Floor Care Replacement Parts

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>SUPPLIER NOTES</u>
<u>Guardian Repair & Parts (Scrubber Doctor, LLC)</u>	<u>31.0%</u> ^a	
<u>Buckeye Cleaning Center-Houston</u>	<u>30.0%</u> ^a	
<u>Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)</u>	<u>21.0%</u> ^a	
Professional Polish, Inc.	17.0%	minimum order \$150.00 per manufacturer
Globe Office Products	10.0%	

Line 2 CLARKE brand Floor Care Replacement Parts

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>SUPPLIER NOTES</u>
<u>Guardian Repair & Parts (Scrubber Doctor, LLC)</u>	<u>35.0%</u> ^a	
<u>Buckeye Cleaning Center-Houston</u>	<u>30.0%</u> ^a	
<u>Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)</u>	<u>21.0%</u> ^a	
Professional Polish, Inc.	17.0%	minimum order \$150.00 per manufacturer
Globe Office Products	10.0%	

Line 3 PRO TEAM brand Floor Care Replacement Parts

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>SUPPLIER NOTES</u>
<u>Guardian Repair & Parts (Scrubber Doctor, LLC)</u>	<u>45.0%</u> ^a	
<u>Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)</u>	<u>21.0%</u> ^a	
Professional Polish, Inc.	16.0%	minimum order \$150.00 per manufacturer
Globe Office Products	10.0%	

Line 4 TORNADO brand Floor Care Replacement Parts

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>SUPPLIER NOTES</u>
<u>Guardian Repair & Parts (Scrubber Doctor, LLC)</u>	<u>25.0%</u> ^a	
<u>Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)</u>	<u>21.0%</u> ^a	
Professional Polish, Inc.	16.0%	minimum order \$150.00 per manufacturer
Globe Office Products	10.0%	

Line 5 VIPER brand Floor Care Replacement Parts

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>SUPPLIER NOTES</u>
<u>Guardian Repair & Parts (Scrubber Doctor, LLC)</u>	<u>31.0%</u> ^a	
<u>Buckeye Cleaning Center-Houston</u>	<u>30.0%</u> ^a	
<u>Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)</u>	<u>21.0%</u> ^a	
Professional Polish, Inc.	17.0%	minimum order \$150.00 per manufacturer
Globe Office Products	10.0%	

Line 6 Other manufacturers floor care replacement parts not listed above

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>SUPPLIER NOTES</u>
<u>Buckeye Cleaning Center-Houston</u>	<u>30.0%</u> ^a	
<u>Ridley's Vacuum and Janitorial Supply (Cordell, Inc.)</u>	<u>21.0%</u> ^a	
<u>Guardian Repair & Parts (Scrubber Doctor, LLC)</u>	<u>20.0%</u> ^a	
Professional Polish, Inc.	10.0%	minimum order \$150.00 per manufacturer
Globe Office Products	10.0%	