

March 9, 2021

Message from Memorial Hermann:

As you know, the U.S. and Texas Departments of State Health Services extended COVID-19 vaccine eligibility last week to teachers and other individuals who work at schools and licensed childcare centers. At Memorial Hermann, we are delighted to be able to start vaccinating these truly essential workers. We want to outline the process school and childcare workers may follow if they wish to be vaccinated at Memorial Hermann.

Available now on Memorial Hermann's website is a COVID-19 Vaccination Request Form.

Each individual will be asked to:

- Fill out the brief online form by providing their first and last name, date of birth and contact information; and
- Select all qualification attestations that apply, including the box that reads "By checking this box, I attest that I work in school and/or childcare operations as defined by the U.S. Department of Health and Human Services (DHHS)."
- Note: It is extremely important that each individual enters his/her first and last name as it appears on their photo ID, and that all contact information is entered correctly.

DHHS defines those who work in school and/or childcare operations as:

- Teachers for pre-primary, primary or secondary schools (including Head Start and Early Head Start programs);
- Staff at pre-primary, primary or secondary schools (including Head Start and Early Head Start programs);
- Bus drivers for a pre-primary, primary or secondary schools (including Head Start and Early Head Start programs); and
- Staff at licensed childcare providers.

After submitting the online request form, individuals will receive an email and/or text message with a link they must click to verify their contact information. Once verified, their vaccination request is complete and an invitation to schedule vaccination will be sent to them when appointments are available. (Note: Individuals unable to locate their verification email should check their junk/spam folder.)

Memorial Hermann will make appointments available based on vaccine supply and will prioritize vaccine distribution in accordance with guidance from the Texas Department of State Health Services, including prioritization for individuals who work in schools and childcare operations as defined by DHHS.

We hope you, your teachers and other staff members will take advantage of this opportunity to request COVID-19 vaccination from Memorial Hermann. The work you and your teams do for our community is indispensable, and it will be our privilege to help ensure each of you stays as healthy and protected as possible.