

DEIC Minutes
Monday, December 3, 2018
4:00 – 5:00 PM

Welcome – Dr. Linda Macias

Dr. Macias greeted the members wishing them a happy holiday season.

Approve Minutes for September 18, 2018 – Dr. Linda Macias

The members reviewed the minutes from the September 18, 2018, meeting. The minutes were approved as presented.

Instructional Calendar – Dan McIllduff

Dan McIllduff reminded members that the calendar committee did work last year establishing two instructional calendars, one for 2018-19 and one for 2019-20. The Board only approved the 2018-19 school year calendar. One adjustment was made to the 2019-20 school year. The adjustment moved the professional development day from October to November 5th, election day in 2019. This change allows students to be off campus on election day providing a safer environment while our campuses are used as polling sites. The 2019-20 instructional calendar will go to the Board for approval at the December Board meeting.

Professional Development Waiver – Dr. Linda Macias

The state must approve a waiver for the District to add three extra staff development days during the school year, November 5th, February 17th, and May 29th. These professional development days are included in the total instructional minutes required. DEIC must approve the District's request for this waiver submission. The DEIC members voted and approved the professional development waiver submission.

Feedback Forms: Code of Conduct Handbook 19/20 – Candace Medlin

Candace shared the process to provide input and/or feedback for code of conduct and student handbook updates. A committee will meet in February to review feedback and input. The legislature will be in session this spring. The District will follow legislation proposed during the session that may alter these documents. This process may slow the updates. Candace will return in May to give the outcome on this entire process.

District Improvement Plan Update – Dr. Ashley Clayburn

Ashley share with members the campuses who earned all distinction designations: Cy-Fair, Arnold, Aragon, Holbrook, Lowery, Willbern, Sampson, Birkes, and Pope. These campuses were honored at the Principals' meeting and at the Board meeting. Campuses earned 221 distinction designations overall.

DEIC members were asked to provide feedback on the District Improvement Plan (DIP). The comprehensive needs assessment was reviewed. All departments are represented in the plan. Ashley shared the process for developing the strengths, needs, goals, and performance objectives. The DEIC members were given time to review the DIP and were asked to provide feedback on goals and performance objectives as each member determined appropriate.

The meeting adjourned at 4:45 PM.