

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**COMMITTEE-OF-THE-WHOLE MEETING**  
**THURSDAY, SEPTEMBER 6, 2012 – 6:00 P.M.**  
**REGULAR MEETING**  
**MONDAY, SEPTEMBER 10, 2012 – 6:00 P.M.**  
**AGENDA SUMMARY**

---

The Board of Trustees of Cypress-Fairbanks Independent School District will convene in a committee-of-the-whole meeting on Thursday, September 6, 2012, and a regular meeting on Monday, September 10, 2012 in the Board Room of the Cypress-Fairbanks Independent School District Instructional Support Center, 10300 Jones Road, Houston, Texas.

The items on this agenda do not necessarily have to be handled in the order listed on this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

The presiding officer will present the following agenda:

**Call to Order**

- The presiding officer will call the meeting to order.
- There will be an invocation.
- There will be the Pledge of Allegiance to the Flag.

**Vision Statement**

The Cypress-Fairbanks Independent School District will be an exemplary educational community, dedicated to the highest standards of quality at all levels and in all areas of endeavor.

All students, parents, community members, and district employees, respecting and valuing each other, will be committed to providing all students with an education which enables them to live successfully in an ever-changing society.

**Mission Statement**

The District will provide the environment and learning opportunities for all students so that, as graduates, they will possess the qualities which will enable them to live meaningfully and successfully in society and in the workplace. The graduate will be: an effective communicator; a competent problem solver; a self-directed learner; a responsible citizen; and a quality producer. This is the portrait of the Cypress-Fairbanks graduate.

## 1. RECOGNITIONS

- A. The Board will recognize Andrea Barnes, Aragon Middle School, for being named the Secondary Educator of the Year by the Association of Texas Professional Educators (ATPE). (Monday)  
Presenter: Linda Macias
- B. The Board will recognize students who participated in the “Power of One: Let us Hear your Voice” contest in May and were selected to present their testimonies at the Leadership Conference, August 6, 2012. (Monday)  
Presenter: Roy Garcia and Robin McGlohn
- C. The Board will recognize Cypress Falls high school student Roshni Chandwani who won second place in an oratorical contest at the Key Club International Convention in Orlando, Florida. (Monday)  
Presenter: Roy Garcia and Becky Denton
- D. The Board will recognize students from Cy-Fair High School who placed first and students from Robison Elementary School who placed second in the state Destination Imagination tournament, and students from Swenke Elementary School who placed first in the state Destination Imagination tournament and third in the Global Destination Imagination tournament. (Monday)  
Presenter: Linda vonWiesenthal
- E. The superintendent will make remarks and announcements including the honors and achievements earned by staff and students in recent weeks. (Monday)  
Presenter: Mark Henry

## 2. BOARD COMMENTS

- A. Any Board member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any students, staff or Board member and may not be discussed or deliberated upon at this meeting. (Monday)  
Presenter: Board Members

## 3. CITIZEN PARTICIPATION

- A. Patrons who have duly registered per policy BED (Local) may address the Board regarding matters of concern/interest to the district, other than the character of any student, staff or Board member. The Board may not act upon any matter that is not listed under the Action Item portion of the agenda. The Board will continue with the remaining agenda after the registered patrons have had an opportunity to speak. (Monday)  
Presenter: Kelli Durham

## 4. REPORTS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The administration will provide a report on the federal accountability system – Adequate Yearly Program (AYP) (Monday)  
Presenter: Linda Macias
- B. The administration will provide a report on Instructional Materials Allotment. (Monday)  
Presenter: Teresa Hull and Marty Edwards

5. ACTION ITEMS - CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider awarding bids and contracts and/or authorizing purchase orders for the following items:

Presenter: Matt Morgan and Harold Rowe

1. Athletic Equipment – Baseball, Golf, Soccer, Softball & Track
2. Document Cameras, Visual Presenter & Video/Audio Matrix (Renewal – Year 2 of 2)
3. Follett Library Software Renewal
4. Grocery Goods & Supplies
5. HVAC Parts & Supplies (Renewal – Year 2 of 3)
6. Installation of Bollards & Swing Gates (Renewal – Year 2 of 3)
7. Insulation Services (Renewal – Year 2 of 3)
8. Playground & Outdoor Equipment (Renewal – Year 3 of 3)
9. Plumbing Parts & Supplies (Renewal – Year 2 of 3)
10. Portable Building Tie-Downs Removal & Installation (Renewal – Year 2 of 3)

- B. The Board will consider extending the time period allowed for Brookhollow Baptist to rent facilities at Tipps Elementary School per GKD (Local) by six months.

Presenter: Teresa Hull and Marty Edwards

- C. The Board will consider approving on second reading additions, deletions and revisions to district policies:

Presenter: Marney Sims

1. DIA (LOCAL) EMPLOYEE WELFARE: Freedom from Discrimination, Harassment and Retaliation (Revise)
2. FB (LOCAL) EQUAL EDUCATIONAL OPPORTUNITY (Revise)
3. FFH (LOCAL) STUDENT WELFARE: Freedom from Discrimination, Harassment and Retaliation (Revise)

- D. The Board will consider approving the tax refunds of \$500 or greater for Cypress-Fairbanks I.S.D.

Presenter: Stuart Snow

- E. The Board will consider approving the minutes of the August 9, 2012 special-called meeting.

Presenter: Donna Blowey

- F. The Board will consider approving the minutes of the August 13, 2012 regular meeting.

Presenter: Donna Blowey

6. ACTION ITEMS - NON-CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving on first reading additions, deletions or revisions to district policies.

Presenter: Linda Macias and Mary Jadloski

1. EFA (LOCAL) INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS

- B. The Board will consider approving the 83rd Legislative Session Priorities developed by the Community Leadership Committee (CLC).  
Presenter: Teresa Hull
- C. The Board will consider adopting an order authorizing the issuance of one or more series of unlimited tax and refunding bonds; setting certain parameters for the bonds; authorizing the Superintendent and Associate Superintendent for Business and Financial Services to approve the amount, the interest rate, price, including terms thereof and certain other procedures and provisions related thereto  
Presenter: Stuart Snow, Ryan O'Hara and Jonathan Frels
- D. The Board will consider approving the granting of a 0.0147 acre (640 sq. ft.) tract for a Water Meter Easement and a 0.2093 acre (9,115 sq.ft.) Access Easement to Emerald Forest Municipal Utility District located off Falcon Road for water services.  
Presenter: Roy Sprague
- E. The Board will consider approving the Shared Use Agreement between the First Baptist Church of Houston and Cypress-Fairbanks ISD for Middle School No. 18 Towne Lake site and authorize the Superintendent or designee to negotiate the final terms and execute all related documents.  
Presenter: Roy Sprague
- F. The Board will consider approving changing the date of the Special-called Board meeting to recognize the National Merit Scholars from Monday, January 28, 2013 to Monday, February 4, 2013.  
Presenter: Mark Henry and Teresa Hull
- G. The Board will consider approving changing the time of the Special-called Board meeting to canvass the Board election ballots on November 19, 2012 from 9:00 a.m. to 4:30 p.m.  
Presenter: Teresa Hull and Marty Edwards
- H. The Board will consider the endorsement of candidacy for Ron Crier, Spring ISD on the TASB Board of Directors for Position 4-A.  
Presenter: Bob Covey and Mark Henry
- I. The Board will review and consider adoption of revised Board Operating Guidelines outlining the duties of a public officer. [This item may be discussed in closed session pursuant to Section 551.074.]  
Presenter: Bob Covey

7. BOARD DISCUSSION

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will discuss the process and the charge for establishing attendance boundaries.  
Presenter: Teresa Hull and Blanca Cooper

8. SUPERINTENDENT'S BRIEFING

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The superintendent will provide information regarding district events and items of community interest.  
Presenter: Mark Henry

### Closed Session

There will be a closed session in accordance with Government Code Section 551.001 et. seq.

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.  
For the purpose of consultation with the district's attorney concerning matters on which the attorney's duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed.
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education Code.
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

On this 31<sup>st</sup> day of August 2012 at 4:00 p.m. this notice was mailed or electronically transmitted to news media, who previously requested such notice, and a copy was posted on the window in the Cypress-Fairbanks Independent School District Instructional Support Center at 4:00 p.m.

---

Mark Henry, Ed.D., Superintendent