

**CYPRESS-FAIRBANKS INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**COMMITTEE-OF-THE-WHOLE MEETING**  
**MONDAY, JUNE 17, 2013 – 6:00 P.M.**  
**REGULAR MEETING**  
**THURSDAY, JUNE 20, 2013 – 6:00 P.M.**  
**AGENDA SUMMARY**

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The Board of Trustees of Cypress-Fairbanks Independent School District will convene in a committee-of-the-whole meeting on Monday, June 17, 2013 and a regular meeting on Thursday, June 20, 2013 in the Board Room of the Cypress-Fairbanks Independent School District Instructional Support Center, 10300 Jones Road, Houston, Texas.

The items on this agenda do not necessarily have to be handled in the order listed on this notice.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

The presiding officer will present the following agenda:

**Call to Order**

- The presiding officer will call the meeting to order.
- There will be an invocation.
- There will be the Pledge of Allegiance to the Flag.

**Vision Statement**

The Cypress-Fairbanks Independent School District will be an exemplary educational community, dedicated to the highest standards of quality at all levels and in all areas of endeavor.

All students, parents, community members, and district employees, respecting and valuing each other, will be committed to providing all students with an education which enables them to live successfully in an ever-changing society.

**Mission Statement**

The District will provide the environment and learning opportunities for all students so that, as graduates, they will possess the qualities which will enable them to live meaningfully and successfully in society and in the workplace. The graduate will be: an effective communicator; a competent problem solver; a self-directed learner; a responsible citizen; and a quality producer. This is the portrait of the Cypress-Fairbanks graduate.

## 1. RECOGNITIONS

- A. The Board will recognize Christine Allen-Jackson, Truitt Middle School, for receiving the National Heroism Award Medal from the Boys Scouts of America. Ms. Allen-Jackson was responsible for saving a stranger's life. (Thursday)  
Presenter: Paul Cowan, Boy Scouts Representative
- B. The Board will recognize students from Cypress Creek and Cypress Ranch high schools who have achieved state honors in athletics. (Thursday)  
Presenter: Ed Warken
- C. The Board will recognize students who placed 1st in Round 2 at the Cisco NetRiders USA and Canada 2013 High School CCENT (Cisco Certified Entry Networking Technician) state competition. (Thursday)  
Presenter: Sharon Hogue
- D. The superintendent will provide information regarding district events and items of community interest. (Thursday)  
Presenter: Mark Henry

## 2. BOARD COMMENTS

- A. Any Board member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any students, staff or Board member and may not be discussed or deliberated upon at this meeting. (Thursday)  
Presenter: Board Members

## 3. CITIZEN PARTICIPATION

- A. Patrons who have duly registered per policy BED (Local) may address the Board regarding matters of concern/interest to the district, other than the character of any student, staff or Board member. The Board may not act upon any matter that is not listed under the Action Item portion of the agenda. The Board will continue with the remaining agenda after the registered patrons have had an opportunity to speak. (Thursday)  
Presenter: Stephanie Migl

## 4. REPORTS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The administration will report on the Cypress-Fairbanks ISD Demographic Update completed by Population and Survey Analysts (PASA). (Monday)  
Presenter: Teresa Hull, Pat Guseman and Stacey Tepera
- B. The Administration will report on the sale of Cypress-Fairbanks Independent School District Unlimited Tax Refunding Bonds, Series 2013. (Monday)  
Presenter: Stuart Snow and Ryan O'Hara
- C. The administration will report on the School Health Advisory Council 7th and 8th grade human reproductive unit recommendation. (Thursday)  
Presenter: Bevin Gordon, Linda Macias, Angela Woodward (SHAC Parent Co-Chair)

- D. The administration will report on proposed boundary changes to reduce student numbers at Holbrook Elementary. (Monday)  
Presenter: Teresa Hull and Marty Edwards
- E. The administration will provide a report on the technology department. (Thursday)  
Presenter: Harold Rowe and Becky Cook
- F. The administration will report on the 83rd Legislative Session. (Thursday)  
Presenter: Mark Henry, Teresa Hull and Stuart Snow
- G. The administration will provide a written report on the School Health Advisory Council (SHAC). (Monday)  
Presenter: Roy Garcia and Bevin Gordon

5. ACTION ITEMS - CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider awarding bids and contracts and/or authorizing purchase orders as recommended in the posted agenda item.  
Presenter: Matt Morgan, Linda Macias, Harold Rowe, Karen Smith, Roy Sprague
  - 1. Amazon Kindle Fire
  - 2. Android Tablets
  - 3. Apple iPads
  - 4. Art & Miscellaneous School Supplies
  - 5. Athletic / All Activities Student Accident Insurance
  - 6. Beverage (Food Service)
  - 7. Bread (Food Service)
  - 8. Career & Technology Education (CTE) Automotive Alignment Machines
  - 9. Comprehensive Automobile Liability Insurance
  - 10. Desktop Computers
  - 11. Dry Grocery (Food Service)
  - 12. Food Service Equipment
  - 13. Frozen & Refrigerated Foods (Food Service)

14. Fruits & Vegetables (Food Service)
15. Ice Cream (Food Service)
16. In-Car Video & Computers for Police Department
17. Laptop Batteries & Parts
18. Milk & Juice (Food Service)
19. Office Supplies
20. Portable Building – Deck, Ramp & Walkway Installations
21. Printer Supplies
22. Security Courier Services
23. Software License & Maintenance Renewal / Expansion
24. Structural Pest Control
25. Website Design, Content Management & Web Hosting Services
26. Xerox Copier Contract

- B. The Board will consider approving construction proposals and contracts paid from bond funds to the recommended contractor and authorize the superintendent or designee to execute all necessary documents related to such contract as follows:

Presenter: Roy Sprague

1. Package M-2012: Miscellaneous Paving Replacement at the ISC and Cy-Fair High School

- C. The Board will consider approving a request for a Texas Education Agency expedited waiver to modify the timeline for accelerated instruction.

Presenter: Linda Macais and Mary Jadloski

- D. The Board will consider approving a request for a Texas Education Agency general waiver to modify the schedule of classes at Jersey Village High School and Cy Creek High Schools.

Presenter: Linda Macias and Mary Jadloski

- E. The Board will consider approving the District Advanced Placement Spanish Language and Culture textbook recommendation for 2013-2014.

Presenter: Linda Macias

- F. The Board will consider approving the attached list of students for Off-Campus Physical Education, Category I, for the school years 2013-2014 (Spring) through 2015-2016.

Presenter: Ed Warken

- G. The Board will consider approving a list of qualified financial institutions and brokers/dealers that are authorized to engage in investment transactions with the District.  
Presenter: Stuart Snow and Karen Smith
- H. The Board will consider approving the tax refunds of \$500 or greater for Cypress-Fairbanks I.S.D.  
Presenter: Stuart Snow
- I. The Board will consider approving the minutes of the May 13, 2013 regular meeting.  
Presenter: Donna Blowey

6. ACTION ITEMS - NON-CONSENSUS

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will consider approving a resolution for the commitment of the district's fund balance.  
Presenter: Stuart Snow and Karen Smith
- B. The Board will consider approving the 2013 Harris County Protective Services inter-local agreement with Harris County Protective Services for Children and Adults (HCPSA) to provide community youth services for students and families in the Cypress-Fairbanks Independent School District.  
Presenter: Roy Garcia and Darlene Davenport
- C. The Board will consider a resolution approving the district's investment policy and investment strategy, the investment officers of the district, and the independent sources of instruction relating to investment responsibilities for the investment officers of the district.  
Presenter: Stuart Snow and Karen Smith
- D. The Board will consider approving the granting of a 0.0143 acre (625 sq. ft.) tract for a Water Meter Easement to Harris County Municipal Utility District No. 501 located on Greenhouse Road for water services for David Anthony Middle School No. 18.  
Presenter: Roy Sprague
- E. The Board will adopt the 2013-14 district goals.  
Presenter: Teresa Hull
- F. The Board will consider entering into an inter-local contract with the Harris County Department of Education for access to its learning management system.  
Presenter: Harold Rowe
- G. The Board will consider approving on first reading additions, deletions or revisions to district policies:  
Presenter: Deborah Stewart and Chairita Franklin
  - 1. DFF (LOCAL) Termination of Employment: Reduction in Force (Delete)
  - 2. DFFA (LOCAL) Reduction in Force: Financial Exigency (Add)
  - 3. DFFB (LOCAL) Reduction in Force: Program Change (Add)

- H. The Board will consider approving the granting of a 2.953 acre tract for a Landscaping and Pathway Easement to Bridgeland Development, L.P. at Pope Elementary School No. 53 and authorize the Superintendent or designee to negotiate the final terms and execute all related documents. [This item may be discussed in closed session pursuant to Section 551.071 and Section 551.072.]  
Presenter: Roy Sprague
- I. The Board will consider approval of the amended contract of employment for the superintendent as presented by the general counsel in closed session.  
Presenter: Marney Sims

7. **BOARD DISCUSSION**

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The Board will discuss possible revisions necessary to the superintendent’s contract required by the Affordable Care Act. [This item may be discussed in closed session pursuant to Sections 551.074]  
Presenter: Marney Sims

8. **SUPERINTENDENT'S BRIEFING**

The following items may be considered at both the Committee-of-the-Whole Meeting and the Regular Board Meeting.

- A. The superintendent will provide information regarding district events and items of community interest. (Thursday)  
Presenter: Mark Henry

**Closed Session**

There will be a closed session in accordance with Government Code Section 551.001 et. seq.

- Section 551.071 For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.  
  
For the purpose of consultation with the district’s attorney concerning matters on which the attorney’s duty to the district under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings laws.
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- Section 551.076 To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- Section 551.0821 For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed.
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a

hearing.

Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by section 13.901 of the Texas Education Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

On this 13<sup>th</sup> day of June 2013 this notice was mailed or electronically transmitted to news media, who previously requested such notice, and a copy was posted on the window in the Cypress-Fairbanks Independent School District Instructional Support Center at 4:00 p.m.

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Mark Henry, Ed.D., Superintendent